

**Rice Lake Area School District  
BOE Finance Committee  
Wednesday, March 8, 2017  
8:30 AM**

**MINUTES**

1. **Called to Order:** The meeting was called to order at 8:30 a.m.
2. **Roll Call:**     **Present:** Steve Bowman, Bill Schmitzer, Doug Kucko and Gary Spear  
                          **Others Present:** Patrick Blackaller, Randy Drost, Brock Gewyen  
                          **Absent:** None
3. **Statement of Notice:** Patrick Blackaller announced that notice of the meeting was communicated by public notice as required by 19.84 of WI Statutes.
4. **February 9, 2017 Minutes:** Bill Schmitzer and Doug Kucko motioned to approve the February 9, 2017 BOE Finance Committee meeting minutes. All present voting yes. Motion approved.
5. **Audit Report:** Brock Gewyen from Larson Allen presented the audit report to the committee. He indicated that the district is receiving an unmodified opinion, which is the highest opinion a district can receive. The district received four audit findings of which one is associated with the district's activity funds. Mr. Gewyen indicated that our activity funds at the elementary level have had a few problems with documentation for receipts as well as disbursements. Mr. Blackaller will address these issues with the building staff as soon as possible. The other three audit findings are associated with segregation of duties, audit adjustments, and the conversion of our accounting to GAAP. All three of these findings have been on the districts audit report for many years and is directly related to the number of staff we have available.
6. **Health Insurance Committee Update:** The committee discussed the presentation provided to the Health Insurance Committee. The BOE is requesting that our consultant get information on proposals from TPA's to provide services to the district. The committee would like this information provided to them and would like to then negotiate with the final vendor. The committee wants the full board to review and potentially counter the TPA's proposals. For this reason, the BOE will be discussing this in Closed session on Monday night.
7. **Clinic Update:** The district will be looking at the possibility of expanding hours for the clinic to make the clinic more of a primary care facility for our district. We will be receiving a proposal from our clinic provider in the near future.

8. **2017-2018 Budget:** The committee reviewed the proposal from the administrative team for additions and reductions for the 2017-2018 school year. The committee is recommending that the changes be made, however they are not recommending the increase in the Montessori program for the 2017-2018 school year.
9. **Pool Update:** The committee discussed the fact that the Council approved going forward with a committee to explore the construction of a new pool.
10. **Radio Advertising Package:** The committee is recommending that we purchase approximately \$10,000 in radio advertising for the 2017-2018 school year.
11. **Short Term Borrowing:** The committee is recommending going forward with a short term line of credit. This will be on the agenda for approval at our next BOE meeting.
12. **Review and Approval of Bills:** The committee reviewed the bills. Doug Kucko and Gary Spear motioned for approval. All present voting yes. Motion approved.
13. **Other:** None
14. **Next Meeting Date:** April 6<sup>th</sup>, 2017 at 8:30 a.m.
15. **Adjourn:** Gary Spear and Doug Kucko motioned to adjourn the meeting. All present voting yes. Meeting adjourned at 11:21 a.m.

Minutes submitted by Patrick Blackaller.