

**RICE LAKE AREA SCHOOL DISTRICT**  
**BOE Buildings & Grounds Committee**  
**Monday, July 31, 2017**

**MINUTES**

1. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m.
2. **ROLL CALL:** Present: Don Cuskey, Keven Jensen, Joshua Estreen  
Others Present: Pat Blackaller, Director of Finance & Operations, Randy Drost, Superintendent  
Absent: Doug Kucko
3. **STATEMENT OF NOTICE:** Pat Blackaller confirmed the Statement of Notice as required by Section 19.84 of the Wisconsin Statutes.
4. **APPROVAL OF MINUTES:** Joshua Estreen and Keven Jensen motioned to approve the May 22, 2017 BOE Buildings & Grounds Committee minutes. All present voting yes. Approved.
5. **ENGINEER SELECTION PERFORMANCE CONTRACTING:** The committee listened to presentations from LHB and from MEP, two engineering firms that were considered to be finalists for the school performance contract. The committee recommended verifying fees and then checking references. If the fees for LHB were \$217,000 for all work, and if there were positive references for LHB the committee recommended that we hire LHB over MEP. This was based both on a recommendation from APEX, our performance contracting firm and based upon the presentation to the BOE committee which indicated to the committee that LHB was the most qualified for the job.
6. **SUMMER PROJECT UPDATE:** The committee briefly discussed project progress. The high school bathrooms are almost complete, the tennis courts were completed, and the parking lot work is all completed. The maintenance staff is working diligently to complete multiple work orders, but we expect to be ready to go for the school year.
7. **SITE GRADING TAINTER & MIDDLE SCHOOL:** The committee discussed the problems we have with the slope of the fill at the middle school. The original contractor has agreed that the slope does need to be reworked. We have discussed with another contractor as well and we are either going to have the original contractor fix the issue or request money from the original contractor (because they are very busy) and have another firm complete the work.
8. **OTHER:** None
9. **NEXT MEETING DATE:** To be determined.

**10. ADJOURNMENT:** Keven Jensen and Joshua Estreen motioned to adjourn the meeting.  
All present voting yes. Meeting adjourned at 7:05 p.m.

Minutes submitted by Patrick Blackaller.