



Gifted and Talented Identification Process

Step 1: Referral—All Students for Additional Services

Teachers and or parents should return the completed referral form to the Gifted and Talented Coordinator. Referral forms can be found online, or can be requested from the student's teacher/school.

Step 2: Identification of Students with Gifted and Talented Needs

Parents and teachers may refer students for additional services for students with gifted and talented needs. These referral forms, along with other student data, are reviewed by a team that may include teachers, the Gifted and Talented Coordinator, the parents, the School Psychologist, and the building Principal. Students will not be identified until Grade 3, but will be monitored and offered services in Grades K-2 if needed.

Step 3: Gather Additional Information

The team will determine what additional information needs to be gathered in order to determine GT identification and services. Parents will be contacted in case additional assessments are required. Parents will give the school written consent in order to gather more information based on referral using identification tools and the criteria chart in the handbook.

Step 4: Review Results of More Information

Within 60 days of receiving consent to gather more information, a meeting will be held with all relevant staff members and parents to review the results of the information collected and determine eligibility for the GT Program. The evaluation report and eligibility checklist will be completed and shared with the team.

Step 5: Individual Learning Plan if Eligible

If the student is found eligible for GT programming, the team will develop an Individualized Learning Plan that will meet the needs of the student. This document will be accessible to all relevant staff. The student's educational team monitors the progress of students with gifted needs to ensure the continual growth of the student.

Step 6: If Not Eligible

A copy of the evaluation report is sent home to parents/guardians. The team will make appropriate recommendations using general education supports and services to meet the student's needs.