

Report Cards

Accessing them In Skyward Family Access

(Updated 7/25/2016)

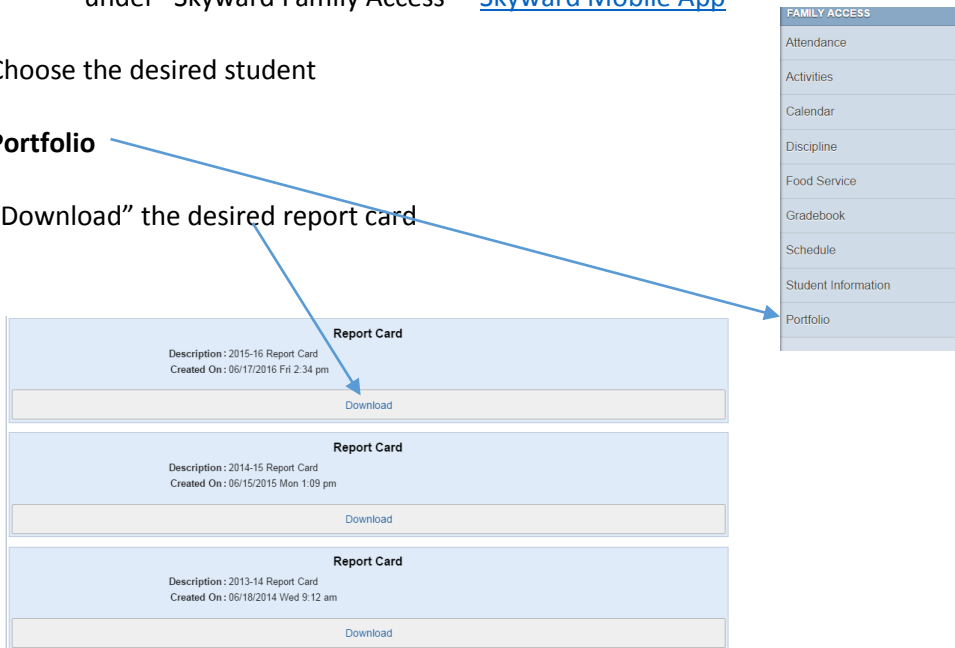
Option 1: Using the **Skyward Mobile App** (for use on mobile devices)

- One Time Setup:
 - Download the Skyward Mobile App – See directions on the district website www.ricelake.k12.wi.us under “Skyward Family Access - “[Skyward Mobile App](#)”

- Choose the desired student

- **Portfolio**

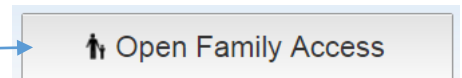
- “Download” the desired report card



Option 2: Using a **Browser** (Internet Explorer, Google Chrome, Firefox, etc.)

- Open the browser and login to Skyward Family Access
 - A link to Skyward Family Access is available on the district website www.ricelake.k12.wi.us under “Parents” – “Family Access” - “[Family Access Login](#)”

- On your Family Access dashboard page, choose “Open Family Access”



- Choose the desired student (top left)

- **Portfolio**

- Select the desired report card

