

**RICE LAKE AREA SCHOOL DISTRICT
BOARD OF EDUCATION
700 Augusta Street
Rice Lake, WI 54868**

Policy Committee Minutes

Tuesday, November 14, 2017

5:30 p.m.

BOE/ADM Office

MINUTES

- I. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m.
- II. **ROLL CALL:** Present – Committee Members: Don Cuskey, Abbey Fischer, Keven Jensen, Gary Spear
Absent- NA
District Staff – Randy Drost, Superintendent
Others: Director of Pupil Services Susan Strouf; Physical Education Teacher Jennifer Jensen; School Nurse Paula Kodesh
- III. **NOTICE OF POSTING:** Randy Drost announced that notice of the meeting was communicated by public notice as required by 19.84 of WI statutes.
- IV. **Approval of Minutes from Thursday, September 28, 2017:** Gary Spear and Keven Jensen motion to approve the committee meeting minutes from Thursday, September 28, 2017. All present voting yes. Motion approved.
- V. **Legislative Update:**
- **Expanded Role of the Policy Committee:** The committee discussed the need for monthly policy meetings. In addition, they discussed whether there should be a district policy on legislative advocacy or a policy on the committee. It was suggested that legislators are invited to future meetings with the committee and even just invited to visit the district (i.e. tour of facilities or other district events).
- VI. **REVIEW THE FOLLOWING:** The board reviewed the following policies:

Policy	Title
Rule (2) #341.21	<p>Physical Activity (revise): The committee reviewed the revised rule. There were questions remaining such as:</p> <ul style="list-style-type: none">• Where would we find the resources to support the FTE to oversee the program?• How does this rule fit with the NLRA contract? Success Program?• Compare how this fits with state statute? Requires a licensed teacher at NLRA? Success? <p>Keven Jensen and Don Cuskey motion to table Rule (2) #341.21 until more information can be provided.</p>

Policy	Title
Policy #343.3	<p>Enrollment and credit for middle school students taking high school courses (revise): The committee reviewed the revised policy.</p> <p>The committee requested this policy be revised to indicate that credit would be given to middle school students taking high school level courses in Math and Health. We could possibly align this policy with state statute. This policy will be brought back to the committee once the above revisions are made.</p>
Rule #343.3	<p>Enrollment and credit for middle school students taking high school courses (revise): The committee reviewed the revised rule. It was recommended the rule be revised using state statute to include three stipulations identified. In addition, language would be added that students be recommended through the Gifted/Talented Program using assessment, identification and recommendations. This rule will be brought back to the committee once the above revisions are made.</p>
Policy #344.5	<p>High School Graduation Policy (revise): The committee reviewed the revised policy.</p> <p>Under letter B in the first paragraph, the second sentence will be revised to read, <i>“All required credits must be earned by completing the course with a minimum passing grade while the student was enrolled in the high school grades grades 7-12.”</i></p> <p>It was requested we look into what Barron does to verify successful completion. This may be a discussion for the BOE Curriculum Committee. The committee may possibly look into having a panel available to evaluate successful completion.</p> <p>Under letter C in the first paragraph, revise the last sentence to read, <i>“For students with disabilities who have an individualized education program (IEP), this requirement shall be modified or waived to the extent provided by the student’s IEP and/or by applicable law and documented in the student’s IEP using form 17.”</i></p> <p>In addition, the third bullet under letter C will be left in the rule. In the last paragraph under letter C, the word seniors will be changed to “students”.</p> <p>On page 3, under letter F, this will be revised to correspond with the changes made in #341.21 Rule (2), Physical Education.</p> <p>The committee recommended the revised policy go to the full board as a first reading.</p>
Rule #344.5	<p>Requirements for Graduation (revise): The committee reviewed the revised rule.</p> <p>On page 2, the paragraph stating the statute, it was requested this language be checked for a number of credits? 18 credits? In addition, this statutory language will be moved under the Alternative Diploma Requirements chart.</p> <p>In the language under the Alternative Diploma Requirements, bullet two will</p>

Policy	Title
	<p>be revised to read, “attend high school or participate in an authorized alternative program for 3.5 full years (14 sixteen terms) in order to graduate.”</p> <p>In addition, the language in bullet three will be revised to read, “be in high school attendance sixteen 14 terms except as otherwise provided.”</p> <p>On page 3, under number 4, letter a., the sentence will be revised to read, “A high school student who intends to take any course outside of the District while he/she is enrolled in the District is expected to obtain advance verification from the Director of Instruction and Learning High School Principal, or the principal’s designee, that any credit earned through the out-of-district course will be eligible as a transfer credit that counts towards the student’s high school graduation.</p> <p>On page 3, under number 4, letter b., at the end of the paragraph, the following language will be added, “as determined by the Director of Instruction and Learning.”</p> <p>Under number 4, letter c will be removed.</p> <p>Under letter C, at the end of the first paragraph, the following language will be added, “and documented in the student’s IEP using form 17.”</p> <p>In addition, under letter C, the last paragraph will be kept in the rule and the word “seniors” will be revised to say “students”.</p> <p>Letter D. Other District Established Graduation Requirements, will be deleted from the Rule.</p> <p>Following number 5 under Letter E, add a space.</p> <p>Under the section, “Early Fulfillment of Graduation Requirements”, number 1 will be revised to read, “1. The student and his/her parent(s)/guardian must make a written request to the Board of Education District Administrator or the District Administrator’s designee prior to the completion of his/her junior year.</p> <p>On the last page of the rule, revise the non-discrimination statement should be revised to the current statement.</p> <p>The committee recommended the revised rule go to the full board as a first reading.</p>
Policy #361	<p>Selection of textbooks and other classroom instructional materials and resources (revise): This policy was moved to the next BOE Policy Committee meeting.</p>
Rule #361	<p>Procedures for the selection and reconsideration of classroom instructional materials/resources (revise): This rule was moved to the next BOE Policy Committee meeting.</p>

Policy	Title
Exhibit (1) #361	Parent letter on the use of controversial materials available alternate materials in the classroom (review): This Exhibit (1) was moved to the next BOE Policy Committee meeting.
Exhibit (2) #361	Request for reconsideration of instructional materials (review): This Exhibit (2) was moved to the next BOE Policy Committee meeting.
Exhibit (3) #361	School Response to Complaint (review): This Exhibit (3) was moved to the next BOE Policy Committee meeting.
Exhibit (4) #361	Checklist for school media advisory committee’s reconsideration of instructional materials-fiction and other literary forms (review): This Exhibit (4) was moved to the next BOE Policy Committee meeting.
Exhibit (5) #361	Checklist for school media advisory committee’s reconsideration of instructional materials, nonfiction (review): This Exhibit (5) was moved to the next BOE Policy Committee meeting.
Policy #425	Full-time public school open enrollment (revise): This policy was moved to the next BOE Policy Committee meeting.
Rule #425	Full-time open enrollment procedures (revise): This rule was moved to the next BOE Policy Committee meeting.
Policy #470	Student fees and fines (revise): This policy was moved to the next BOE Policy Committee meeting.
Exhibit #470	Student Fee Waiver/Reduction Request Form (New): This Exhibit was moved to the next BOE Policy Committee meeting.
Policy #852	<p>Distribution of Materials (revise): The committee reviewed the revised policy. In the second sentence of the policy, the sentence will be revised to read, <i>“The Board of Education specifically bans from Board of Education owned property any materials, visual, audiovisual or electronic, which are considered by the District Administrator or his/her designees as likely to be obscene or defamatory or designed to incite or provoke disorder or disregard of the law or school regulations, and which would create a clear and present danger to the person and property under the jurisdiction of this school district.”</i></p> <p>In addition, #1 will be revised to read, <i>“The Board of Education specifically bans from Board of Education owned property any materials, visual, audiovisual or electronic, which are considered by the District Administrator or his/her designees as likely to be obscene or defamatory or designed to incite or provoke disorder or disregard of the law or school regulations, and which would create a clear and present danger to the person and property under the jurisdiction of this school district.”</i></p> <p>The committee recommended the revised policy go to the full board as a first reading.</p>

Policy	Title
Policy #852.1	<p>Distribution of Materials (revise): The committee reviewed the revised policy. In the first paragraph, item (1) the parents of the students wish to receive such information, will be deleted.</p> <p>In addition, the third paragraph will be revised to read, “This policy and its related procedure do not apply to RLASD sponsored activities or school-related groups.”</p> <p>The committee recommended the revised policy go to the full board as a first reading.</p>
Rule #852.1	<p>Distribution of Materials (revise): The committee reviewed the revised rule. On page 1, under #1, letter a, in the last sentence revise the word, “trail” to “trial”.</p> <p>Under #2, revise the first sentence to say, “The materials, if in print form, shall be sorted in appropriate...”</p> <p>On page 2, the current #5 will be deleted. In addition, the last item, currently #8, will include a sentence to read, “Materials will be sent out to parents one time per month.”</p> <p>The committee recommended the revised rule go to the full board as a first reading.</p>

- VII. **Policy Quick Check Update:** Randy shared that there were a few more policies to go through prior to completing a WASB quick check.
- VIII. **OTHER:** NA
- IX. **Next Meeting:** The next meeting will be held on Monday, December 4, 2017 at 5:30 p.m. in the Warrior Conference Room at Rice Lake High School.
- X. **ADJOURN:** A motion to adjourn was made at 8:49 p.m. by Gary Spear and seconded by Abbey Fischer.

Minutes respectfully submitted by Randy Drost.