

**RICE LAKE AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
700 Augusta Street  
Rice Lake, WI 54868**

**Policy Committee Minutes**

**Thursday, September 28, 2017  
5:30 p.m.  
BOE/ADM Office**

**MINUTES**

- I. **CALL TO ORDER:** The meeting was called to order at 5:40 p.m.
  
- II. **ROLL CALL:** Present – Committee Members: Keven Jensen, Gary Spear  
Absent- Don Cuskey, Abbey Fischer  
District Staff – Randy Drost, Superintendent  
Others: Callie Hackel, Trisha Neuser, Susan Strouf
  
- III. **NOTICE OF POSTING:** Randy Drost announced that notice of the meeting was communicated by public notice as required by 19.84 of WI statutes.
  
- IV. **Approval of Minutes from Tuesday, August 8, 2017:** Gary Spear and Keven Jensen motion to approve the committee meeting minutes from Tuesday, August 8, 2017. All present voting yes. Motion approved.
  
- V. **REVIEW THE FOLLOWING:** The board reviewed the following policies:

<b>Policy</b>	<b>Title</b>
Policy #222.2	<b>Voluntary Early Retirement for Administrators (review):</b> The committee reviewed the current policy. There were no additional recommended revisions. The committee recommended the revised policy go to the BOE Negotiations Committee along with the revised rule.
Rule #222.2	<b>Voluntary Early Retirement Procedures (review):</b> The committee reviewed the current rule. The committee recommended the revised rule go to BOE Negotiations Committee for review and possible revisions. The board will hold a closed session meeting on Monday, October 9, 2017 to help direct the board on legal counsel.
Policy #330	<b>Curriculum Development and Improvement (revise):</b> The committee reviewed the revised policy. The committee requested linking the district's curriculum plan and curriculum guides on the district website.  The committee will have Randy Drost develop a process for overseeing and evaluating the schedule for each area of study covered by the district's sequential curriculum guides. The results of each evaluation will then be reported to the Board of Education as well as any recommendations for possible Board action. The committee recommended the revised policy go to

Policy	Title
	the full board as a first reading.
Rule #330	<b>Curriculum Development and Evaluation Guidelines (revise):</b> The committee reviewed the revised rule. The committee recommended the revised rule go to the full board as a first reading.
Policy #341.21	<b>School Wellness Policy on Physical Activity and Nutrition (revise):</b> The committee reviewed the revised policy. It was recommended the link for the local school wellness policy from the USDA website be linked into the policy. There was also a recommendation to include the word, “wellness” before committee throughout the policy for clarification. The committee recommended the revised policy go to the full board as a first reading.
Rule (1) #341.21	<b>School Nutrition Standards (revise):</b> The committee reviewed the revised Rule (1). There was a request to include a definition on page 1 of “Competitive Foods”. The committee recommended the revised Rule (1) go to the full board as a first reading.
Rule (2) # 341.21	<b>Physical Activity (revise):</b> The committee reviewed the revised Rule (2). Gary Spear and Keven Jensen motion to table Rule (2) of Policy #341.21 until the next BOE Policy Committee meeting. All present voting yes. Motion approved.  The physical education representatives of the District Wellness Committee will be invited to the next meeting to provide clarification on Rule (2).
Policy #442.2	<b>Student Conduct on School Buses (revise):</b> The committee reviewed the revised policy. On page 2, the title “Bus Expectations” will be revised to read, “Bus Rider Rules”. Under Bus Misconduct, a fourth and fifth bullet will be added: <i>The fourth written referral: The principal meets with the student and calls the parent. The student’s bus riding privileges may be suspended to the end of the current semester or the end of the school year. The fifth written referral: a student who is suspended from bus riding privileges will not be allowed to ride the bus to field trips or extra-curricular activities.</i>  The committee recommended the revised policy go to the full board as a first reading.
Rule #442.2	<b>School Bus Rider Rules and Procedures (recommend delete):</b> The committee reviewed the rule recommended for deletion. There were no revisions recommended. The committee recommended the rule go to the full board as a first reading for possible deletion.
Policy #751.1	<b>Student Transportation In Alternative Vehicles (revise):</b> The committee reviewed the revised policy. Gary Spear and Keven Jensen motion to table the policy and rule #751.1 until the next BOE Policy Committee meeting. All present voting yes. Motion approved.
Rule #751.1	<b>Authorization of Alternative Vehicles and Drivers to Transport Students (new):</b> The rule was tabled until the next BOE Policy Committee meeting.
Exhibit (1) #751.1	<b>Alternative Driver/Vehicle Authorization Checklist (Employee driver using a privately owned vehicle for student transportation) (new):</b> The policy, rule

Policy	Title
	and exhibits were all tabled until the next BOE Policy Committee meeting.
Exhibit (2) #751.1	<b>Alternative Driver/Vehicle Authorization Checklist (Employee driver using a vehicle owned or leased by the District for student transportation) (new):</b> The policy, rule and exhibits were all tabled until the next BOE Policy Committee meeting.
Exhibit (3) #751.1	<b>Alternative Driver/Vehicle Authorization Checklist (Volunteer driver using a privately owned vehicle for no compensation) (new):</b> The policy, rule and exhibits were all tabled until the next BOE Policy Committee meeting.
Exhibit (4) #751.1	<b>Medical Opinion Verification of Fitness to Drive Vehicle to Transport Students (New):</b> The policy, rule and all exhibits were all tabled until the next BOE Policy Committee meeting.

- VI. **Policy Perspectives Articles:** The committee reviewed a couple of articles out of the WASB Policy Perspectives newsletter on open meetings law and administration of opioid antagonist.
- VII. **Policy Quick Check Update:** This item will be discussed at the next BOE Policy Committee meeting.
- VIII. **OTHER:** NA
- IX. **Next Meeting:** The next meeting will be held on Tuesday, November 14, 2017, 5:30 p.m. in the Board Room at the Administration Office.
- X. **ADJOURN:** A motion to adjourn was made at 8:10 p.m. by Gary Spear and seconded by Keven Jensen.

Minutes respectfully submitted by Randy Drost.