

**RICE LAKE AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
700 Augusta Street  
Rice Lake, WI 54868**

**Policy Committee Minutes**

**Tuesday, August 8, 2017  
5:30 p.m.  
BOE/ADM Office**

**MINUTES**

- I. **CALL TO ORDER:** The meeting was called to order at 5:36 p.m.
- II. **ROLL CALL:** Present – Committee Members: Don Cuskey, Abbey Fischer, Keven Jensen, Gary Spear  
Absent- NA  
District Staff – Randy Drost, Superintendent  
Others: Josh Morey, Susan Strouf
- III. **NOTICE OF POSTING:** Randy Drost announced that notice of the meeting was communicated by public notice as required by 19.84 of WI statutes.
- IV. **Approval of Minutes from Tuesday, May 9, 2017:** Don Cuskey and Abbey Fischer motion to approve the committee meeting minutes from Tuesday, May 9, 2017. All present voting yes. Motion approved.
- V. **Gender Inclusive Practices-Josh Morey:** School Social Worker Josh Morey provided an overview on gender identity, as well as discussed the framework for gender inclusive schools and responding to concerns. There was a request to include the GSA Club on the district website.
- VI. **REVIEW THE FOLLOWING:** The board reviewed the following policies:

<b>Policy</b>	<b>Title</b>
Policy #341.21	<b>School Wellness Policy on Physical Activity and Nutrition (revise):</b> This policy was tabled until the September 28 <sup>th</sup> meeting.
Rule (1) #341.21	<b>School Nutrition Standards (revise):</b> This rule was tabled until the September 28 <sup>th</sup> meeting.
Rule (2) #341.21	<b>Physical Activity (revise):</b> This rule was tabled until the September 28 <sup>th</sup> meeting.
Policy #411	<b>Equal Educational Opportunities (revise):</b> The committee reviewed the revised policy. There was discussion about revising the pupil non-discrimination statement to include reference of gender identity and gender expression. Randy will contact the district’s attorney to clarify whether we can add these to the current statement (pursuant to s. 118.13 of the WI

Policy	Title
	<p>Stats.) or if it would need to be a separate district statement.</p> <p>The committee recommended the revised policy go to the full board as a first reading.</p>
Rule (1) #411	<p><b>Student Discrimination Complaint Procedures (review):</b> The committee reviewed the current rule. The first three sentences under “Step 1” on page 1 will be revised to read, <i>“A written statement of the Complaint shall be prepared and signed by the complainant. This complaint shall be presented to the Director of Pupil Services. The Director of Pupil Services will send written acknowledgement of the receipt of the complaint to the complainant within (7) seven calendar days.”</i></p> <p>The language under “Step 2” on page 1 will be revised to the language used in the bullying and harassment policy.</p> <p>In addition, each reference to the District Administrator’s Designee in this rule will be revised to say, “Director of Pupil Services”.</p> <p>The committee recommended the revised rule go to the full board as a first reading.</p>
Rule (2) #411	<p><b>Transgender Students (new):</b> The committee reviewed the new rule. On page 1, under “Names and Pronouns”, the sentence will be revised to read, <i>“Transgender students will be addressed by the name and pronoun corresponding to the student’s gender identity, in accordance with the student’s request, regardless of whether the student has obtained a court ordered name or gender change.”</i> Randy will contact the attorney to confirm whether parental consent is needed.</p> <p>Any reference to District Compliance Officer in the rule will be revised to read Director of Pupil Service.</p> <p>On page 4, under the title <u>Education</u>, the paragraph will be revised to read, <i>“It is the expectation of the Board of Education that District teachers, pupil service personnel, coaches, and administrators are educated regarding transgender sensitivity.”</i></p> <p>A sentence will be added to read, <i>“It is the desire of the Board of Education to provide opportunities for parents, students and community members to be educated regarding transgender sensitivity.”</i> The committee discussed having Josh Morey or someone possibly provide open educational sessions for parents, students and community members throughout the year.</p> <p>The committee recommended the new rule, with the recommended revisions, go to the full board as a first reading.</p>
Exhibit (1) #411	<p><b>Notice of Student Non-Discrimination Policy (review):</b> The committee reviewed the current Exhibit (1). There were no recommended revisions. The committee recommended the current Exhibit (1) go to the full board as a first reading.</p>

Policy	Title
Exhibit (2) #411	<b>Student Discrimination Complaint Form (review):</b> The committee reviewed the current Exhibit (2). Any reference to Complaint Investigation Officer will be revised to read Director of Pupil Services. The committee recommended the revised Exhibit (2) go to the full board as a first reading.
Policy #425	<b>Full-Time Public School Open Enrollment (revise):</b> This policy was tabled until the September 28 <sup>th</sup> meeting.
Rule #425	<b>Full-Time Open Enrollment Procedures (revise):</b> This rule was tabled until the September 28 <sup>th</sup> meeting.
Policy #430	<p><b>Student Attendance (revise):</b> The committee reviewed the revised policy. In the fourth paragraph on page 1, the paragraph will be revised to read, <i>“All children between the ages of 5 and 18 years, except as provided by law and the policies herein, shall attend school regularly during the full period and hours that school is in session until the end of the <b>semester or term</b> in which the student becomes 18 years of age.”</i> The committee recommended the revised policy go to the full board as a first reading.</p> <p>Under the heading <b>Attendance and Excuses</b>, on page 2 in the second paragraph, the language will be revised to read, <i>“All children between the ages of 5 and 18 years, except as provided by law and the policies herein, shall attend school regularly during the full period and hours that school is in session until the end of the <b>semester or term</b> in which the student becomes 18 years of age.”</i></p> <p>Under the heading <b>Attendance and Excuses</b>, on page 2 in the third paragraph, the language will be revised to read, <i>“Truancy is defined as any absence of part or all of one or more school days during which the school attendance officer has not been notified by a truant student’s parent or guardian of a legal excuse for the student’s absence and intermittent attendance carried on for the purpose of defeating the intent of the attendance law.”</i></p> <p>Under the heading <b>Make-up Work</b>, on page 3 in the third paragraph, remove the word “an” and revise the last sentence to read, <i>“They will make up work that is missed.”</i></p> <p>Under the heading <b>Procedures for Implementing and Enforcing the Attendance Policy, #1</b>, the second paragraph, first sentence, the words principal or teacher will be removed.</p> <p>The committee recommended the revised policy go to the full board as a first reading.</p>

- VII. **Policy Quick Check:** Randy shared that he talked with WASB regarding a policy quick check. They did send him a list of recommended policy revisions to be made prior to a quick check. Randy will review the list of revisions prior to starting a WASB quick check of the full policy manual.

- VIII. **OTHER:** Abbey Fischer and Gary Spear motion to table Policy #341.21, School Wellness Policy on Physical Activity and Nutrition along with both rules and Policy #425, Full-Time Public School Open Enrollment along with the rule to the next meeting. All present voting yes. Motion approved.
  
- IX. **Next Meeting:** The next meeting will be held on Thursday, September 28, 2017, 5:30 p.m. in the Board Room at the Administration Office.
  
- X. **ADJOURN:** A motion to adjourn was made at 8:21 p.m. by Gary Spear and seconded by Abbey Fischer.

Minutes respectfully submitted by Randy Drost.