

**RICE LAKE AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
700 Augusta Street  
Rice Lake, WI 54868**

**Policy Committee Minutes**

**Tuesday, August 4, 2015  
6:00 p.m.  
BOE/ADM Office**

**MINUTES**

- I. **CALL TO ORDER:** The meeting was called to order at 6:02 p.m.
  
- II. **ROLL CALL:** Present – Committee Members: Tami Alberg, Don Cuskey, Keven Jensen, Doug Kucko  
Absent- NA  
District Staff – Larry Brown, Superintendent
  
- III. **NOTICE OF POSTING:** Larry Brown announced that notice of the meeting was communicated by public notice as required by 19.84 of WI statutes.
  
- IV. **Approval of Minutes from April 28, 2015:** Don Cuskey and Tami Alberg motion to approve the committee meeting minutes from April 28, 2015. All present voting yes. Motion approved.
  
- V. **REVIEW THE FOLLOWING:** The board reviewed the following policies:

<b>Policy</b>	<b>Title</b>
Policy #311	<b>Academic Freedom (Recommend Delete):</b> The committee reviewed the policy which is being recommended for deletion. There were no recommended revisions. The committee recommended the policy go to the full board as a first reading for possible deletion.
Policy #351	<b>Field Trips (Review):</b> The committee reviewed the policy. There were no recommended revisions. The committee recommended the reviewed policy go to the full board as a first reading.
Rule 1 #351	<b>Overnight Student Trips Sponsored or Authorized by the District (Revise):</b> High School Principal Curt Pacholke reviewed a proposal for revisions to the rule at the April 28 <sup>th</sup> meeting. A copy of his summary was reviewed as well as the recommended revisions to Rule 1.  There were no additional revisions. The committee recommended the revised Rule 1 go to the full board as a first reading.

<b>Policy</b>	<b>Title</b>
Rule 2 # 351	<b>District Sponsoring and Authorizing Foreign Trips for Students (Review):</b> The committee reviewed Rule 2. There were no recommended revisions. The committee recommended Rule 2 go to the full board as a first reading.  This rule may be brought back to the committee at the next meeting for possible revisions.
Exhibit (1) # 351	<b>Parental Consent and Agreement for Foreign Travel (Review):</b> The committee reviewed Exhibit (1). There were no recommended revisions. The committee recommended Exhibit (1) go to the full board as a first reading.
Exhibit (2) # 351	<b>Memorandum of Understanding for Parental Consent and agreement for Foreign Travel (Review):</b> The committee reviewed Exhibit (2). There were no recommended revisions. The committee recommended Exhibit (2) go to the full board as a first reading.
Exhibit (3) #351	<b>Authorization for Medical Treatment on Student Trip (Review):</b> The committee reviewed Exhibit (3). There were no recommended revisions. The committee recommended Exhibit (3) go to the full board as a first reading.
Exhibit (4) #351	<b>Field Trip Permission Form (Review):</b> The committee reviewed Exhibit (4). The committee recommended the Exhibit be revised to include a checkbox for parents to request to be notified on a case-by-case basis of class trips if they prefer that over a full year approval form. The committee recommended Exhibit (4) go to the full board as a first reading with the recommended revisions.
Policy # 374	<b>Student Activity Funds Management (Revise):</b> The committee reviewed the revised policy. There were no recommended revisions. The committee recommended the policy go to the full board as a first reading.
Rule #374	<b>Student Activity Funds Management Procedures (Review):</b> The committee reviewed the rule. There were no recommended revisions. The committee recommended the rule go to the full board as a first reading.
Policy #532.1	<b>Certified Staff Leaves and Absences (Revise/Delete):</b> The committee reviewed the policy. There were no recommended revisions. The committee recommended the policy go to the full board as a first reading for possible deletion.
Policy #535.1	<b>Job Sharing Guidelines (Revise):</b> The committee reviewed the revised policy. There were no recommended revisions. The committee recommended the policy go to the full board as a first reading.
Policy # 537.2	<b>Staff Attendance at Workshops and Conferences (Revise):</b> The committee reviewed the revised policy. The committee recommended changing the heading on the policy and rule. The committee recommended the revised policy go to the full board as a first reading.
Rule # 537.2	<b>Guidelines for Attendance at Workshops and Conferences (Revise):</b> The committee reviewed the revised rule. The committee recommended changing

Policy	Title
	the heading on the policy and rule. The committee recommended the revised rule go to the full board as a first reading.
Exhibit (1) # 537.2	<b>Professional Development Request Form (New):</b> The committee reviewed the new Exhibit (1). The committee recommended revising the language under #3 on page 2, to delete the first sentence regarding the state rate of \$70.00. The committee recommended the new Exhibit (1) go to the full board as a first reading with the requested revision.
Exhibit (2) #537.2	<b>Professional Development Reflection (New):</b> The committee reviewed the new Exhibit (2). There were no recommended revisions. The committee recommended the new Exhibit (2) go to the full board as a first reading.
Policy # 821.5	<b>District Use of Social Media (New):</b> The committee reviewed the new policy. There were no recommended revisions. The committee recommended the new policy go to the full board as a first reading.

VI. **OTHER:** NA

VII. **Next Meeting Date/Time:** The next committee meetings are scheduled for: Tuesday, November 3, 2015 at 6:00 p.m.; Tuesday, February 2, 2016 at 6:00 p.m.; and Tuesday, May 3, 2016 at 6:00 p.m. in the BOE/ADM office.

VIII. **ADJOURN:** A motion to adjourn was made at 6:48 pm by Don Cuskey and seconded by Doug Kucko.

Minutes respectfully submitted by Larry Brown.