

**RICE LAKE AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
700 AUGUSTA STREET  
Rice Lake, WI 54868**

**Policy and Legislative Advocacy Committee Minutes**

**Tuesday, July 9, 2019  
5:30 p.m.  
Board Room at Administration Office**

**MINUTES**

- I. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m.
- II. **ROLL CALL:** Present – Committee Members: Abbey Fischer, Keven Jensen, Lorrie Parkman, Gary Spear  
Absent- NA  
District Staff – Randy Drost, District Administrator  
Others: NA
- III. **NOTICE OF POSTING:** Randy Drost announced that notice of the meeting was communicated by public notice as required by 19.84 of WI statutes.
- IV. **Approval of Minutes from Tuesday, June 4, 2019 [action]:** Gary Spear and Lorrie Parkman motion to approve the meeting minutes from Tuesday, June 4, 2019. All present voting yes. Motion approved.
- V. **LEGISLATIVE ADVOCACY UPDATE:** The committee discussed the following items:
- The recently passed state budget
  - RLMS bathrooms
    - Keven will contact Romaine to see if there is a Republican senator who can help persuade Senator Nass to help us.
    - Possibly submit an article to the WASB publication.
  - Consider an emergency resolution (Randy will talk with someone at WASB)
- VI. **REVIEW THE FOLLOWING:** The committee reviewed the following policies:

<b>Policy</b>	<b>Title</b>
Policy #344.41	<p><b>Grade Advancement Grades 4 and 8 (revise):</b> The committee reviewed the revised policy. Additional language will be added to the first sentence of the policy to read, “<b>Per WI State Statute 118.33(6)(a)</b> no student may advance from Grade 4 to Grade 5 or from Grade 8 to Grade 9 unless they have met the established criteria.”</p> <p>The second paragraph of the policy will be revised to include item #4 from Rule 344.41 identifying students at risk of retention.</p> <p>In the third paragraph, the first sentence will be revised to read, “<b>This Rice Lake Area School District Policy</b> addresses end-of-year, grade-to-grade promotion and retention decisions.”</p>

Policy	Title
	<p>In the second to last paragraph of the policy, the second sentence will be revised to reference “building principal” instead of District Administrator.</p> <p>The policy will be revised and go back to the committee for further review.</p>
Rule #344.41	<p><b>Grade Advancement Implementation Procedures Grades 4 and 8 (revise):</b> The committee reviewed the revised rule. Item #2 and letter (a) will be combined to read, <b>“Following the completion of each universal screening, the district shall inform the student’s parent or guardian of the results and whether the district has identified the student as being at risk of not meeting end of year learning standards.”</b></p> <p>Letter (b) will become #3 and will be revised to read, <b>“Use a team-based approach to review relevant student data for a possible student at risk to determine if a grade-advancement team should be formed.”</b></p> <p>Letter (c) will become #4 and the first sentence will be revised to read, <b>“Based on staff recommendation,</b> if any student is at risk of not meeting end of the year learning standards after any midterm, term, trimester, or after a universal screening, the building principal will coordinate a grade advancement team meeting to be held with appropriate school staff as outlined in policy.”</p> <p>Item #4 of the rule will be moved to the policy.</p> <p>Under the section titled, Student Academic Performance Criteria, letter (e) will be revised to delete the last sentence. On page 3, letter (c) will be deleted.</p> <p>The paragraph just above letter II on page 3, will be revised to read, “Five days before school is out, the grade advancement team shall make a final recommendation for grade promotion, retention, or implementation of a remediation plan. If a remediation plan is recommended, the decision for promotion or retention will not be made until after the student is scheduled to complete the remediation plan. In the event that parents/guardians are not in agreement with the grade advancement team’s placement decision, they may appeal, in writing to the <b>building principal.</b>”</p> <p>On page 4, under section IV., within the first paragraph, the second sentence will be revised to read, “The appeal must be filed within <b>five (5) days of receipt of the letter containing the grade advancement team’s decision.</b>”</p> <p>Item #1 under section IV will be revised to read, “The parent shall notify the building principal, in writing, of the intent to appeal. The appeal must be made within <b>five (5) days.</b>” In addition, the reference of ten (10) days within item #3 will be revised to five (5) days.</p>

Policy	Title
	The rule will be revised and go back to the committee for further review.
Exhibit (1) #344.41	<b>Promotion and Retention of Students in Grades 1-8 (new):</b> The committee reviewed the new Exhibit (1). The exhibit will go back to the committee for further review.
Policy #672.1	<b>Bidding Requirements (revise):</b> This policy will be reviewed at the next committee meeting.
Rule #672.1	<b>Procurement Procedures Implementing Federal Regulations and Local Policy (new):</b> This rule will be reviewed at the next committee meeting.
Exhibit #672.1	<b>TBD (new):</b> This exhibit will be discussed at the next committee meeting.
Policy #840	<b>Public Gifts to the Schools and Sponsorships (review):</b> The committee reviewed the revised policy. There were no additional recommended revisions.  The committee recommended the revised policy go to the full board as a first reading.
Rule #840	<b>Guidelines for Accepting Gifts to the Schools (review):</b> The committee reviewed the revised rule.  The committee recommended the revised rule go to the full board as a first reading.

- VII. **OTHER:** Abbey Fischer and Lorrie Parkman motion to table policy, rule and exhibit #672.1 until the next committee meeting. All present voting yes. Motion approved.
- VIII. **Next Meeting:** The next meeting is scheduled for Tuesday, August 13, 2019 at 5:30 p.m. in the Board Room at the Administration Office.
- IX. **ADJOURN:** A motion to adjourn was made at 8:10 p.m. by Abbey Fischer and seconded by Lorrie Parkman.

Minutes respectfully submitted by Randy Drost.