

**RICE LAKE AREA SCHOOL DISTRICT
BOARD OF EDUCATION
700 Augusta Street
Rice Lake, WI 54868**

Policy Committee Minutes

**Tuesday, April 28, 2015
5:30 p.m.
BOE/ADM Office**

MINUTES

- I. **CALL TO ORDER:** The meeting was called to order at 5:35 p.m.

- II. **ROLL CALL:** Present – Committee Members: Tami Alberg, Don Cuskey, Keven Jensen, Doug Kucko
Absent- NA
District Staff – Larry Brown, Superintendent; Curt Pacholke, High School Principal; Barbara Sparish, Director of Instruction and Learning

- III. **NOTICE OF POSTING:** Larry Brown announced that notice of the meeting was communicated by public notice as required by 19.84 of WI statutes.

- IV. **Approval of Minutes from February 10, 2015:** Don Cuskey and Doug Kucko motion to approve the committee meeting minutes from February 10, 2015. All present voting yes. Motion approved.

- V. **REVIEW THE FOLLOWING:** The board reviewed the following policies:

Policy	Title
Policy #223.1	Payment of Administrator Credits (Delete): The committee reviewed the policy which is being recommended for deletion. There were no recommended revisions. The committee recommended the policy go to the full board as a first reading for possible deletion.
Policy #311	Academic Freedom (Delete): The committee reviewed the policy which is being recommended for deletion. There were no recommended revisions. The committee recommended the policy go to the full board as a first reading for possible deletion.
Policy #351	Field Trips (Review): High School Principal Curt Pacholke reviewed a proposal for revisions to the policy, rule and exhibits. Mr. Pacholke shared policies from other school districts. The committee requested Mr. Pacholke draft a proposal of a revised policy, rule, and exhibits to show the district pays 1/3; school pays 1/3; and student pays 1/3 with language clarifying funds would be nonrefundable unless it was an emergency. This language would pertain to any national student trips.

Policy	Title
	All proposed revisions will be brought back to the BOE Policy Committee at their next meeting for review.
Rule 1 # 351	Overnight Student Trips Sponsored or Authorized by the District (Review): Any proposed revisions will be brought back to the BOE Policy Committee at their next meeting.
Rule 2 # 351	District Sponsoring and Authorizing Foreign Trips for Students (Review): Any proposed revisions will be brought back to the BOE Policy Committee at their next meeting.
Exhibit (1) # 351	Parental Consent and Agreement for Foreign Travel (Review): Any proposed revisions will be brought back to the BOE Policy Committee at their next meeting.
Exhibit (2) # 351	Memorandum of Understanding for Parental Consent and agreement for Foreign Travel (Review): Any proposed revisions will be brought back to the BOE Policy Committee at their next meeting.
Exhibit (3) #351	Authorization for Medical Treatment on Student Trip (Review): Any proposed revisions will be brought back to the BOE Policy Committee at their next meeting.
Exhibit (4) #351	Field Trip Permission Form (Review): Any proposed revisions will be brought back to the BOE Policy Committee at their next meeting.
Policy # 374.1	Fundraising and Collection of Money (Revised): The committee reviewed the revised policy. There were no recommended revisions. The committee recommended the policy go to the full board as a first reading.
Rule #374.1	Fundraising and Collection of Money Procedures (Revised): The committee reviewed the revised rule. There were no recommended revisions. The committee recommended the rule go to the full board as a first reading.
Exhibit # 374.1	Fundraising Application Form (Revised): The committee reviewed the revised exhibit. There were no recommended revisions. The committee recommended the revised exhibit go to the full board as a first reading.
Policy # 537	Professional Growth (Revised): The committee reviewed the revised policy. There were no recommended revisions. The committee recommended the revised policy go to the full board as a first reading.
Policy # 537.1	Certified Staff Orientation (Review): The committee reviewed the policy. There were no recommended revisions. The committee recommended the reviewed policy go to the full board as a first reading.
Rule # 537.1	New Teacher Orientation Procedures (Revised): The committee reviewed the revised rule. There were no recommended revisions. The committee recommended the revised rule go to the full board as a first reading.

Policy	Title
Policy # 537.2	Staff Attendance at Workshops and Conferences (Revised): The committee reviewed the revised policy. There were no recommended revisions. The committee recommended the revised policy go to the full board as a first reading.
Rule # 537.2	Guidelines for Attendance at Workshop and Conferences (Revised): The committee reviewed the revised rule. There were no recommended revisions. The committee recommended the revised rule go to the full board as a first reading.
Exhibit (1) # 537.2	Professional Development Request Form (New): The committee reviewed the new exhibit. There were no recommended revisions. The committee recommended the new exhibit go to the full board as a first reading.
Exhibit (2) # 537.2	Professional Development Reflection (New): The committee reviewed the new exhibit. There were no recommended revisions. The committee recommended the new exhibit go to the full board as a first reading.
Policy # 537.3	Professional Library (Review): The committee reviewed the policy. There were no recommended revisions. The committee recommended the policy go to the full board as a first reading.
Policy # 537.4	Publication or Creation of Materials-Copyrights/Patents (Revised): The committee reviewed the revised policy. There were no recommended revisions. The committee recommended the revised policy go to the full board as a first reading.
Policy # 620	Annual Operating Budget (Revised): The committee reviewed the revised policy. There were no recommended revisions. The committee recommended the revised policy go to the full board as a first reading.
Policy # 621	Budget Planning (Delete): The committee reviewed the policy which is being recommended for deletion. There were no recommended revisions. The committee recommended the policy go to the full board as a first reading for possible deletion.
Policy # 622	Budget Implementation (Revised): The committee reviewed the revised policy. There were no recommended revisions. The committee recommended the revised policy go to the full board as a first reading.
Policy # 662.3	Fund Balance Policy (Revised): The committee reviewed the revised policy. There were no recommended revisions. The committee recommended the revised policy go to the full board as a first reading.
Policy # 674	Expense Reimbursements (Revised): The committee reviewed the revised policy. There were no recommended revisions. The committee recommended the revised policy go to the full board as a first reading.
Policy # 821.5	District Use of Social Media (New): This policy was tabled and will be reviewed at the next BOE Policy Committee meeting.

VI. **OTHER:** NA

VII. **Next Meeting Date/Time:** The next committee meeting is scheduled for Tuesday, August 4, 2015 at 6:00 pm in the BOE/ADM office.

VIII. **ADJOURN:** A motion to adjourn was made at 6:14 pm by Doug Kucko and seconded by Don Cuskey.

Minutes respectfully submitted by Larry Brown.