

RICE LAKE AREA SCHOOL DISTRICT
BOARD OF EDUCATION
700 AUGUSTA STREET
Rice Lake, WI 54868

Policy and Legislative Advocacy Committee Minutes

Tuesday, April 2, 2019
5:30 p.m.
RLHS Warrior Conference Room

MINUTES

- I. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m.
- II. **ROLL CALL:** Present – Committee Members: Abbey Fischer, Keven Jensen, Lorrie Parkman, Gary Spear
Absent- NA
District Staff – Randy Drost, District Administrator
Others: Paula Kodesh, Natalie Springer
- III. **NOTICE OF POSTING:** Randy Drost announced that notice of the meeting was communicated by public notice as required by 19.84 of WI statutes.
- IV. **Approval of Minutes from Thursday, March 14, 2019 [action]:** Gary Spear and Lorrie Parkman motion to approve the amended meeting minutes from Thursday, March 14, 2019. All present voting yes. Motion approved.
- V. **LEGISLATIVE ADVOCACY UPDATE:**
- Discussed the “think tank” Program in Altoona. Randy will be looking into it.
 - Discussed a response to behavioral issues in schools
 - Discussed Governor Ever’s proposal for funding for student with special education needs
 - Discussed cameras in schools/on buses/FERPA guidelines
 - How policies play a role
 - Discussed a Joint Finance Committee in River Falls on April 15.
- VI. **REVIEW THE FOLLOWING:** The committee reviewed the following policies:

Policy	Title
Policy #342.3	Title I Programs (revise): The committee reviewed the revised policy. The title of <i>Parent/Guardian Engagement</i> will be revised to <i>Stakeholder Engagement</i> . All other references of parent/guardian will be revised to ‘stakeholder’. In addition, under this same section, the second sentence will be revised to read, “Therefore, the District shall provide appropriate opportunities for stakeholders to have input in the design, implementation, and evaluation of District Title I program activities and in improving the academic achievement and school performance of their students.”

Policy	Title
	<p>Under the legal references, the following will be added: Every Student Succeeds Act of 2015, Section 1111 (g)(1)(B).</p> <p>The revised policy will go to the full board as a first reading.</p>
Rule #342.3	<p>Title I Parent Involvement Guidelines (revise): The committee reviewed the revised rule. In the first sentence, <i>The School District of Rice Lake...</i> will be revised to <i>Rice Lake Area School District</i>.</p> <p>The revised rule will go to the full board as a first reading.</p>
Exhibit (1) #342.3	<p>Notification Regarding Right to Request Teacher and Paraprofessional Qualifications (review): The committee reviewed the current Exhibit (1) and the following changes were recommended:</p> <p>In the first paragraph, <i>child's</i> will be revised to <i>student's</i>.</p> <p>In addition, a fourth bullet will be added under the first paragraph to read, "Whether the paraprofessional holds a high school diploma and has completed two years of post-secondary education (48 credits), or an associate's degree, or has met a rigorous standard of quality and is able to demonstrate knowledge of and the ability to assist in instructing reading, writing, and mathematics and has taken and passed one of the Hiring Requirements Options."</p> <p>The first sentence in the second paragraph will be deleted. In addition, within the second sentence of the second paragraph <i>child's</i> will be revised to <i>student's</i>.</p> <p>The revised Exhibit (1) will go to the full board as a first reading.</p>
Exhibit (2) #342.3	<p>Notification of Child Being Taught by Teacher Who is Not Considered "Highly Qualified" (revise): The committee reviewed the revised Exhibit (2). Any reference of <i>child</i> will be revised to <i>student</i>.</p> <p>The revised Exhibit (2) will go to the full board as a first reading.</p>
Policy #383.1	<p>Service Animals in the Schools (revise): The committee reviewed the revised policy. The heading of <i>Purpose</i> will be removed. The section titled, "Responsibilities and Permissible Inquiries" will become letter A.</p> <p>The revised policy will go to the full board as a first reading.</p>
Policy #383.2	<p>Emotional Support Animals in the Schools (new): The committee reviewed the new policy. The title will be revised to read, "Emotional Support Animals in District Facilities." In the first paragraph, the following language will be added following the first sentence, "As established and defined by the Individuals with Disabilities Act, Section 504 of the</p>

Policy	Title
	<p>Rehabilitation Act and any other applicable laws.” The last sentence of the first paragraph will be revised to read, “Students with disabilities may be permitted to bring their emotional support animals in school buildings and upon school grounds in accordance with this policy.”</p> <p>A spacing error will be fixed under section A, #2. In addition, under Section A, #3 (d) will be revised to read, “Injuries to students, employees, volunteers, and visitors caused by the animal;” and letter (e) will be revised to read, “Keeping the animal on a harness, leash or tether.”</p> <p>Under section C, #1 will be revised to read, “Determine which staff and students may be allergic or fearful of emotional support animals;” and #3 will be revised to read, “Familiarize the staff and students who may have contact with the emotional support animal on their role and behavioral expectations for the presence of an emotional support animal;”</p> <p>Within the last paragraph, the second sentence will be revised to read, “If the emotional support animal is not allowed on the bus, the student shall be responsible for transport of the animal to and from school.”</p> <p>The committee recommended the revised policy go to the full board as a first reading.</p>
Policy #383.3	<p>Professional Therapy Dogs (new): The committee reviewed the new policy. The last sentence on page three will be revised to read, “A district employee cannot be functioning in a dual role as an employee of the school district and a dog handler at the same time.”</p> <p>The committee recommended the new policy go to the full board as a first reading.</p>
Policy #455	<p>Administering Medications to Students (review): The committee reviewed the current policy. There were no recommended revisions.</p> <p>The committee recommended the current policy go to the full board as a first reading.</p>
Rule #455	<p>Guidelines for Administering Medication to Students (revise): The committee reviewed the revised rule. Under section 1. The first sentence will be revised to read, “No medication will be administered by Rice Lake Area School District personnel unless the medication is approved by the FDA, and the following conditions are met:”</p> <p>Under section B, a. number iv., will be revised to read, “For the safety and protection of students, medications will not be given in the school setting unless approved by the FDA.</p> <p>Under the section titled, “Employees Designated to Administer Medication to Students”, the last sentence under letter A will be revised</p>

Policy	Title
	<p>to read, "However, a trained and authorized staff person must be available to administer medication via another route (g-tube, injection etc.) in all academic environments and at school sponsored events." In addition, within letter B, the word "Area" will be added to Rice Lake Area School District...</p> <p>Also under this section on page 3, under b., letter "i" will be revised to read, "The complete DPI medication training is required every 4 years and more frequently if needed."</p> <p>The committee recommended the revised rule go to the full board as a first reading.</p>
Exhibit (1) #455	<p>Authorization to Administer Medication Form (review): The committee reviewed the current Exhibit (1). There were no recommended revisions.</p> <p>The committee recommended the current Exhibit (1) go to the full board as a first reading.</p>
Exhibit (2) #455	<p>Medication Disposal Procedure (review): The committee reviewed the current Exhibit (2). There were no recommended revisions.</p> <p>The committee recommended the current Exhibit (2) go to the full board as a first reading.</p>
Policy #459	<p>Animals on School Premises (revise): The committee reviewed the revised policy. Paragraph 2 will be revised to read, "No live animal, except a service animal, shall be brought onto Rice Lake Area School District property without first having obtained permission from the building principal or designee. In the case of an emotional support animal, or therapy dog, the parent/guardian first obtains permission from the Director of Pupil Services or the building principal per Rice Lake Area School District policy 383.2/383.3. Sanitation and exposure to infectious materials on classroom surfaces or through animal handling shall be controlled to minimize exposure to illness and disease."</p> <p>The committee recommended the revised policy go to the full board as a first reading.</p>
Rule #459	<p>Procedures for Live Animals on School Premises (revise): The committee reviewed the revised rule. Under the section titled, "Unacceptable live animals on school property include:", the last bullet will be kept and revised to read, "Reptiles and amphibians (i.e. turtles, lizards and frogs) due to the risk of salmonella infection, unless permitted for curriculum purposes at the high school level subject to conditions set forth in this rule."</p> <p>The committee recommended the revised rule go to the full board as a first reading.</p>

Policy	Title
Exhibit (1) #459	<p data-bbox="586 159 1507 264">Verification of Wellness and Consent for Animal on School Premises (review): The committee reviewed the current Exhibit (1). There were no recommended revisions.</p> <p data-bbox="586 306 1507 375">The committee recommended the current Exhibit (1) go to the full board as a first reading.</p>
Exhibit (2) #459	<p data-bbox="586 422 1507 527">Animal on School Premises-Parent/Guardian Permission Slip (revise): The committee reviewed the revised Exhibit (2). There were no additional recommended revisions.</p> <p data-bbox="586 569 1507 638">The committee recommended the revised Exhibit (2) go to the full board as a first reading.</p>

VII. **OTHER:** NA

VIII. **Next Meeting:** The next meeting is scheduled for Tuesday, May 14, 2019 at 5:30 p.m. in the Board Room at the Administration Office.

IX. **ADJOURN:** A motion to adjourn was made at 7:30 p.m. by Gary Spear and seconded by Lorrie Parkman.

Minutes respectfully submitted by Randy Drost.