

**RICE LAKE AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
2920 College Drive  
Rice Lake, WI 54868**

**Policy Committee Minutes**

**Tuesday, February 10, 2015  
6:00 p.m.  
BOE/ADM Office**

**MINUTES**

- I. **CALL TO ORDER:** The meeting was called to order at 6:00 p.m.
- II. **ROLL CALL:** Present – Committee Members: Tami Alberg, Don Cuskey, Doug Kucko  
Absent- Keven Jensen  
District Staff – Larry Brown, Superintendent
- III. **NOTICE OF POSTING:** Larry Brown announced that notice of the meeting was communicated by public notice as required by 19.84 of WI statutes.
- IV. **Approval of Minutes from November 19, 2014 and January 12, 2015:** Doug Kucko and Tami Alberg motion to approve the committee meeting minutes from November 19, 2014 and January 12, 2015. All present voting yes. Motion approved.
- V. **REVIEW THE FOLLOWING:** The board reviewed the following policies:

<b>Policy</b>	<b>Title</b>
Policy #331	<b>New or Modified Courses (Revised):</b> The committee reviewed the revised policy. There were no recommended revisions. The committee recommended the revised policy go to the full board as a first reading.
Rule # 331	<b>New Course Procedures and Timeline (Revised):</b> The committee reviewed the revised rule. There were no recommended revisions. The committee recommended the revised rule go to the full board as a first reading.
Exhibit #331	<b>New Course Proposal Form (Revised):</b> The committee reviewed the revised exhibit. There was a suggested change on the bottom of page #2 to change title from Curriculum Director to Director of Instruction and Curriculum. The committee recommended the revised exhibit go to the full board as a first reading.
Policy #344.5	<b>High School Graduation Policy (Review):</b> The committee reviewed policy #344.5. The committee recommended the reviewed policy go to the full board as a first reading.
Rule # 344.5	<b>Requirements for Graduation (Revised):</b> The committee reviewed the revised rule #344.5. There were no recommended revisions. The committee recommended the revised rule go to the full board as a first reading.

<b>Policy</b>	<b>Title</b>
Policy #420	<b>School Admissions (Revised):</b> The committee reviewed the revised policy #420. There were no recommended revisions. The committee recommended the revised policy go to the full board as a first reading.
Rule #420	<b>Admissions/Placement Procedures (Revised):</b> The committee reviewed the revised rule #420. There were no recommended revisions. The committee recommended the revised rule go to the full board as a first reading.
Policy #422	<b>Entrance Age (Revised):</b> The committee reviewed the revised policy. There were no recommended revisions. The committee recommended the revised policy go to the full board as a first reading.
Rule #422	<b>Entrance Age Procedures (Revised):</b> The committee reviewed the revised rule. There were no recommended revisions. The committee recommended the revised rule go to the full board as a first reading.
Exhibit #422	<b>Kindergarten/First Grade Early Entrance Application (Revised):</b> The committee reviewed the revised exhibit. There were no recommended revisions. The committee recommended the exhibit go to the full board as a first reading.
Policy # 526	<b>Family and Medical Leave Act (Review):</b> The committee reviewed policy #526. The committee recommended the policy go to the full board as a first reading.
Rule #526	<b>Family and Medical Leave Act Procedures (Revised):</b> The committee reviewed the revised rule. There were no recommended revisions. The committee recommended the revised rule go to the full board as a first reading.
Exhibit 1, #526	<b>Family and Medical Leave Request (Revised):</b> The committee reviewed the revised exhibit #1. There were no recommended revisions. The committee recommended the revised exhibit go to the full board as a first reading.
Exhibit 2, #526	<b>Notice of Eligibility and Rights and Responsibilities (Family and Medical Leave Act) (Revised):</b> The committee reviewed the revised exhibit #2. There were no recommended revisions. The committee recommended the revised exhibit go to the full board as a first reading.
Exhibit 3, #526	<b>Physician or Practitioner Certification for Family and Medical Leave (Revised):</b> The committee reviewed the revised exhibit #3. There were no recommended revisions. The committee recommended the revised exhibit go to the full board as a first reading.
Exhibit 4, #526	<b>Designation Notice (Family and Medical Leave Act) (Review):</b> The committee reviewed exhibit #4. There were no recommended revisions. The committee recommended the reviewed exhibit go to the full board as a first reading.
Policy #532.1	<b>Certified Staff Leaves and Absences (Review):</b> The committee reviewed the policy. The committee agreed to hold on this policy and to discuss this policy at a later date and possibly delete.

- VI. **Discussion about Policy #452, Emergency Nursing Services/Rule #452, Procedures for Handling Student Injuries/Illness:** The committee discussed board policy #452 and Rule # 452.
- VII. **OTHER:** NA
- VIII. **Next Meeting Date/Time:** The next committee meeting is scheduled for Tuesday, April 28, 2015 at 6:00 pm in the BOE/ADM office.
- IX. **ADJOURN:** A motion to adjourn was made at 6:50 pm by Tami Alberg and seconded by Doug Kucko.

Minutes respectfully submitted by Larry Brown.