

**Rice Lake Area School District
BOE Finance Committee
Friday, August 9, 2019
8:30 AM**

MINUTES

1. **Called to Order:** The meeting was called to order at 8:30 a.m.
2. **Roll Call:** **Present:** Joshua Estreen, Doug Kucko, Gary Spear
 Others Present: Patrick Blackaller, Randy Drost
 Absent: Steve Bowman
3. **Statement of Notice:** Patrick Blackaller announced that notice of the meeting was communicated by public notice as required by 19.84 of WI Statutes.
4. **July 3, 2019 Minutes:** Joshua Estreen and Gary Spear motioned to approve the July 3, 2019 BOE Finance Committee meeting minutes. All present voting yes. Motion approved.
5. **WITC Microsoft Office 2019 Materials:** The committee discussed the need for materials due to a change in the curriculum for this course by WITC. The committee is recommending approval, but asked to see if better pricing can be received through WITC.
6. **Additional Part Time Special Education Position:** The committee reviewed the request for a middle school Para. A student who is returning to the district will need a one-on-one aide. The committee is approving this recommendation.
7. **Student Athletic Event Entry Fees:** The committee discussed the proposal and recommended issuing passes to district students to allow them to attend athletic events free or charge. Elementary passes would be provided with a notice that the elementary student must be accompanied by an adult.
8. **Montessori Art/Music/PE:** The committee discussed the request for added music/art/PE. The committee is recommending adding 10% for Physical Education and adding art and music if it does not add additional cost. The committee also discussed getting a volunteer to assist with music lessons.
9. **Playground:** The committee recommends going forward with the playground order for both Red Cedar and Tainter with a limit of \$65,000.
10. **Credit Card Procedures:** Jolene Kellen presented on the district's revised credit card procedures. The committee agreed that the new procedures should be implemented for the new school year to ensure that appropriate controls are in place going forward.

11. **Hazardous Transportation:** The committee reviewed the transportation plan and agrees with the opinion of the police department that the crossing guard should be transferred from the Carrie Avenue location at Tainter to the Carson and Wisconsin location. The Carson Location has a much higher walker volume and does not have a crossing guard at that location. Additionally, due to the lack of sidewalks in the adjoining subdivision at Tainter Elementary very few students have crossed at the Carrie Ave Location. In making this transfer, all Tainter Students will be eligible for transportation to Tainter Elementary.
12. **Time Cards:** The committee reviewed pricing for three vendors to implement an automated time card system. The committee agrees that the Frontline product is the best solution for the district. It will greatly improve the time card process for the district. The committee is recommending implementation.
13. **School Forest:** The committee reviewed the budget for the school forest. The committee recommends that the school forest proposal be brought to the entire BOE for discussion.
14. **Pool:** Mr. Blackaller discussed the recent results from the past two meetings with the pool committee. The pool committee approved the development of a non-profit to accept donations. The committee also reached out to the community for additional individuals to join in the effort to fundraise. The fundraising committee will be meeting on August 27, 2019.
15. **OPEB:** The committee discussed the contribution made to the OPEB trust as well as the reduction in the liability because of a full evaluation of the liability by the new actuary, which was hired.
16. **Clinic/Springbuck Hours:** the committee approved Jenni Mincoff, NP to working four hours per day every Monday as opposed to every other Monday. The committee also approved a few nurse hours to support evaluating data to ensure follow up on preventative care of our staff.
17. **Other:** The committee reviewed the support staff new hire wage scale that will be presented at the BOE meeting on Monday night.
18. **Review and Approval of Bills:** The committee reviewed the bills. Doug Kucko and Gary Spear motioned for approval. All present voting yes. Motion approved.
19. **Next Meeting Date:** To be determined.
20. **Adjourn:** Doug Kucko and Gary Spear motioned to adjourn the meeting. All present voting yes. Meeting adjourned at 11:10a.m.

Minutes submitted by Patrick Blackaller.