

**Rice Lake Area School District
BOE Finance Committee
Monday, May 13, 2019
8:30 AM**

MINUTES

1. **Called to Order:** The meeting was called to order at 8:30 a.m.
2. **Roll Call:** **Present:** Steve Bowman, Joshua Estreen, Doug Kucko, Gary Spear
 Others Present: Patrick Blackaller, Randy Drost, David Farvo
 Absent: None
3. **Statement of Notice:** Patrick Blackaller announced that notice of the meeting was communicated by public notice as required by 19.84 of WI Statutes.
4. **April 5, 2019 Minutes:** Gary Spear and Doug Kucko motioned to approve the April 5, 2019 BOE Finance Committee meeting minutes. All present voting yes. Motion approved.
5. **Consideration for Staffing Report Change:**
 - **School Nurse:** The committee discussed the possibility of increasing the elementary school nurse nursing position to as much as 1 FTE. Paula Kodesh has been consistently working more than .6 FTE. The committee recommended providing that flexibility to post as much as a 1.0 FTE.
 - **Mental Health:** Mr. Drost discussed the possibilities for a mental health therapist, vs. a school social worker. The district has written a grant for a mental health navigator. This will be a person that would facilitate access to mental health services.
 - **Intensive Behavioral Support Program:** Mr. Drost discussed the issues we are seeing with behaviors and the need for an additional option at Tainter that would include a separate space for kids that are struggling to interact in the regular classroom. The students would be integrated into the regular classroom when their behavior permits. There will be a future discussion as to the details of the program prior to potential implementation.
 - Mr. Drost discussed the plan to post for two half-time literacy coaches at the elementary level.
6. **Closed Session:** Gary Spear and Josh Estreen motioned to move into Closed Session. All present voting yes. Motion approved.

7. **Open Session:** Doug Kucko and Josh Estreen motioned to reconvene into Open Session. All present voting yes. Motion approved.

Action from Closed Session: None

8. **Frontline Timecard Software:** The committee discussed the possibility of implementing an automated time card system. It was discussed that we are currently completing time cards as a manual process. The committee agreed to further explore options and return with a final proposal.
9. **School Forest:** Mr. Blackaller discussed an opportunity to purchase a large track of land for a school forest (over 300 acres.) The committee will look further into the property and will visit the property at the open house on May 18 2019.
10. **Employer Healthcare Coalition of Wisconsin, LLC Loan:** The committee discussed setting up the accounts on our accounting system and a separate bank account. The district will loan money to the LLC to operate on an as-needed basis.
11. **Health Insurance Update:** The committee discussed the renewal and reviewed the presentation provided to the insurance committee. The Finance committee supports the renewal reducing the deductible and co-insurance rates. See attached.
12. **OPEB:** The committee discussed that they will be determining the OPEB contribution in July and it will be set at minimum to meet the MOE obligations for Special Education.
13. **2019-20 Budget:** The committee reviewed the district's initial budget data for 2019-20 school year. Preliminary numbers indicate about a \$500,000 increase in the operating budget for the 19-20 school year as compared to the 18-19 school year. The more refined budget will be reviewed with the Finance committee in early June. The full BOE will approve the preliminary budget during the first meeting in June.
14. **Other:** None
15. **Review and Approval of Bills:** The committee reviewed the bills. Doug Kucko and Gary Spear motioned for approval. All present voting yes. Motion approved.
16. **Next Meeting Date:** Thursday, June 6, 2019 at 8:30 a.m.
17. **Adjourn:** Doug Kucko and Gary Spear motioned to adjourn the meeting. All present voting yes. Meeting adjourned at 11:02 a.m.

Minutes submitted by Patrick Blackaller.