

**Rice Lake Area School District
BOE Finance Committee
Wednesday, March 9, 2016
8:15 AM**

MINUTES

1. **Called to Order:** The meeting was called to order at 8:16 a.m.
2. **Roll Call:** **Present:**, Steve Bowman, Bill Schmitzer, Doug Kucko and Gary Spear
 Others Present: Patrick Blackaller and Larry Brown
 Absent: None
3. **Statement of Notice:** Patrick Blackaller announced that notice of the meeting was communicated by public notice as required by 19.84 of WI Statutes.
4. **February 4, 2016 Minutes:** Bill Schmitzer and Gary Spear motioned to approve the February 4, 2016 BOE Finance Committee meeting minutes. All present voting yes. Motion approved.
5. **2016-2017 Budget Update:** The committee discussed the needed staffing additions for the 2016-2017 school year. Overall the district will be adding \$260,000 in new staffing costs to accommodate additional needs for the 2016-17 school year. See attached schedule.
6. **Health Insurance:** The committee reviewed the current cost trend and recommended we propose an increase in rates of 5% or less to WPS to avoid the district going out to bid. The committee also discussed self-funding options for our plan, however current cost trends prevent us from considering this option.
7. **Clinic Update:** The committee discussed the current staffing at the clinic and options we might have to improve access for staff. The group also discussed exploring other clinic solutions.
8. **BOE Payroll Forms:** The committee is recommending the completion of all hiring forms and staff training for board members with the exception of the TB test and blood-borne pathogen training.
9. **Food Service – Progress Update:** Callie Hackel discussed the current efforts to improve utilization of our food service program and the belief that these efforts have generally stemmed the tide of reduction of meals served. This means that although participation has not declined for 2015-16, it has not increased significantly either. This likely means we will experience a significant loss in the food service program again this year. Mrs. Hackel discussed the next steps she plans to take to improve this including visiting profitable food service programs to see what they are doing differently, introduction of new items, providing samples of food items, and increased marketing and

communication to students and parents on food service offerings and changes.

10. **Debt Defeasance** The committee discussed the setup of the district's debt defeasance and the timing for this. The district intends to plan the defeasance over a two fiscal year time period to improve the districts state aid. A final defeasance schedule will be developed sometime in April and will be planned to occur in late June and in early in July to spread the defeasance over two fiscal years.
11. **Tainter Elementary Staffing Request:** With the new enrollment of a high needs student into the district, we will need to add additional staff. We received a request to add one full-time special education aide to the Tainter Elementary staff.
12. **Review and Approval of Bills:** The committee reviewed the bills. Gary Spear and Doug Kucko motioned for approval.
13. **Other:** None.
14. **Next Meeting Date:** Thursday, April 7, 2016 at 8:15 a.m.
15. **Adjourn:** Doug Kucko and Bill Schmitzer motioned to adjourn the meeting. All present voting yes. Meeting adjourned at 10:15 a.m.

Minutes submitted by Patrick Blackaller.