

**RICE LAKE AREA SCHOOL DISTRICT
700 AUGUSTA STREET
RICE LAKE, WI 54868**

**BOARD OF EDUCATION
REGULAR SESSION
Monday, December 11, 2017
ADMINISTRATION BUILDING**

MINUTES

- I. **CALL TO ORDER:** The Board of Education of the Rice Lake Area School District met in regular session at 7:00 p.m. on Monday, December 11, 2017 in the Board Room of the Rice Lake Area School District Administration Building, 700 Augusta Street, Rice Lake, Wisconsin, with Keven Jensen, President presiding.
- II. **ROLL CALL:** Present - Board Members: Steve Bowman, Don Cuskey, Joshua Estreen, Abbey Fischer, Keven Jensen, Doug Kucko, Bert Richard, Bill Schmitzer, Gary Spear
Absent-NA
Others Present- Randy Drost, superintendent
- III. **NOTICE OF POSTING:** President, Keven Jensen announced the Board hereby finds communication and public notice of the open meeting, as required by section 19.84 of the Wisconsin Statutes, had been properly given by the presiding officer's designee, Patrick Blackaller. Such a notice and agenda to the official newspaper, the Rice Lake Chronotype, to the Eau Claire Leader-Telegram, and to radio stations WJMC and WAQE, indicating the date, time, and place of the meeting and such notice was given more than 24 hours prior to the meeting.
- IV. **APPEARANCES:** No appearances were made.
- V. **APPROVAL OF MINUTES [action]:** Bill Schmitzer and Doug Kucko motioned to approve the regular session and closed session meeting minutes from Monday, November 27, 2017. All present voting yes. Approved.
- VI. **CONSENT AGENDA [action]:** Gary Spear and Bert Richard motioned to approve the consent agenda. All present voting yes. Motion approved.
- A. Monthly Budget**
- B. Monthly Board Bills**
- C. Employment Resignations:**
1. Teagan Campbell, Noon/Playground Aide at Hilltop Elem.
 2. Michelle Pottinger, JV Head Softball Coach
- D. Employment Recommendations:**
1. Peggy Hansen, Student Services/Finance Secretary at RLHS
 2. Sharon Carlson, 3.5 Hour/Day Classroom/Playground Aide at Tainter Elem.
 3. Cyndi Hendricks, Playground Aide at Tainter Elem.
 4. Tyler Moore, Athletic Development Coordinator at RLHS

COMMENDATIONS:

- A. RLASD Student Recognition:** Building principals and staff commended the following students and identified their areas of achievement for the month of December 2017.

Student	School	Grade	Parent(s)
Brody Britton	Haugen Elem.	K	Roger and Marni Britton
Hannah Stauffer	RL High School	10	Paul and Margo Stauffer
Lillian Korthof	Hilltop Elem.	K	Kyle and Susan Korthof
Callysta Iveland	RL Middle School	5	Steven and Jennifer Iveland
Mickey Amy	Tainter Elem.	K	Cass Amy

B. Staff Excellence Award: Each month a staff member is nominated by the administrative team to be recognized for their excellence in the education of children in the Rice Lake Area School District. For the month of December 2017, the board recognized Sharon Hahn, English Teacher at RLHS. Sharon was presented with a plaque along with a Chamber certificate.

VII. REPORTS:

A. UW Stout STEM Festival Update-Steve Hoersten: Middle School Technology Education Teacher Steve Hoersten provided an update on the Middle School STEM Engineering ILA as well as information on the UW-Stout STEM Festival.

B. 8th Annual Advanced Placement Honor Roll-Randy Drost: Rice Lake Area School District placed on the College Board’s 8th Annual Advanced Placement Honor Roll for significant gains in student access and success. District Administrator Randy Drost provided an update and reviewed a press release.

C. Acting Board Clerk for Spring Election-Keven Jensen [action]: Keven Jensen shared with the board that Don Cuskey is up for re-election in the spring and the board will need to assign another board member to serve as acting clerk for the spring election.

Steve Bowman and Gary Spear motion to appoint Bert Richard as acting clerk for the 2018 spring election. All present voting yes. Motion approved. Don Cuskey and Bill Schmitzer motion to close nominations. All present voting yes. Motion approved.

D. BOE Public Relations Committee Meeting Update-Bert Richard: The BOE Public Relations Committee met on Monday, December 11, 2017. Bert Richard provided an update from the meeting. The committee discussed signage in the district; received an update on social media; received information on advertisements for revenue on the district website; and received an update on the district patent/trademark. In addition, the committee reviewed a marketing strategy article and discussed the process for working the district marketing plan.

E. BOE Finance Committee Meeting Update-Steve Bowman: The BOE Finance Committee met on Thursday, December 7, 2017. The committee discussed a fishing club and activity account; two additional paraeducator positions; and in-district teacher sub pay. The committee also reviewed a debt resolution; received an update on a mental health consortium; and reviewed/approved the monthly bills. Steve Bowman provided an update from the meeting. The next meeting is scheduled for Friday, January 5, 2018 at 8:00 a.m.

- **RESOLUTION FOR REVENUE LIMIT EXEMPTIONS FOR ENERGY EFFICIENCIES (Debt Schedule Revision)-Patrick Blackaller [action]:** Bert Richard and Gary Spear motion to approve the Resolution for Revenue Limit Exemptions for Energy Efficiencies (Debt Schedule Revision). All present voting yes. Motion approved.

F. BOE Compensation Committee Meeting Update-Steve Bowman: The BOE Compensation Committee met on Monday, December 11, 2017. The committee discussed teacher negotiations. Steve Bowman provided an update from the meeting.

G. BOE Curriculum Committee Meeting Update-Keven Jensen: The BOE Curriculum Committee met on Tuesday, November 28, 2017. The committee received information on a band trip and an internship program; they received a proposal on a new high school course and reviewed the High School Course Description Book. In addition, they reviewed the Middle School Course Description Book and received an update on social emotional curriculum. The next meeting is scheduled for Tuesday, December 19, 2017.

H. BOE Policy and Legislative Advocacy Committee Meeting Update-second reading-Keven Jensen [action]: The full board reviewed the following policies as a first reading on Monday, November 27, 2017. Don Cuskey and Bill Schmitzer motion to approve the following policies as proposed. All present voting yes. Motion approved.

- Policy #344.5, High School Graduation Policy-revise
- Rule #344.5, Requirements for Graduation-revise
- Policy #852, Distribution of Materials-revise
- Policy #852.1, Distribution of Materials-revise
- Rule #852.1, Distribution of Materials-revise

First Reading-Keven Jensen: The BOE Policy and Legislative Advocacy Committee met on Monday, December 4, 2017 and the committee is recommending the following policies go to the full board as a first reading:

- #341.21 Rule (2), Physical Activity-revise
- #425 Policy, Full-time Public School Open Enrollment-revise
- #425 Rule, Full-time Open Enrollment Procedures-revise
- #470 Policy, Student Fees and Fines-revise
- #470 Exhibit, Student Fee Waiver/Reduction Request Form-new
- #751.1 Policy, Use of Alternative Vehicles to Transport Students –revise
- #751.1 Rule, Authorization of Alternative Vehicles and Drivers to Transport Students-revise
- #751.1 Exhibit (1), Alternative Driver/Vehicle Authorization Checklist (Employee driver using a privately owned vehicle for student transportation)-new
- #751.1 Exhibit (2), Alternative Driver/Vehicle Authorization Checklist-new
- #751.1 Exhibit (3), Alternative Driver/Vehicle Authorization Checklist (Volunteer driver using a privately owned vehicle for no compensation)-new
- #751.1 Exhibit (4), Medical Opinion Verification of Fitness to Drive Vehicle to Transport Students-new

The next BOE Policy Committee meeting is scheduled for Tuesday, January 2, 2018 at 5:30 p.m.

VIII. INFORMATION:

A. Communications Committee Meeting Minutes: The board reviewed the draft Communications Committee meeting minutes from Tuesday, November 28, 2017.

B. Upcoming Meeting Schedule: The Board reviewed a schedule of upcoming meetings/events.

IX. BOARD MEMBER SUGGESTIONS AND RECOMMENDATIONS:

- The Board of Education holiday gathering will be rescheduled for mid to late January.

- X. STUDENT REPRESENTATIVE COMMENTS: NA**
- XI. SUPERINTENDENT COMMENTS:**
- There will be a Career Cruising presentation by Bill Cutsforth and high school students at the January 8 board meeting.
- XII. CLOSED SESSION:** Doug Kucko and Gary Spear motioned to move into Closed Session. All present voting yes. Motion approved. The meeting was adjourned into Closed Session at 8:02 p.m.
- XIII. OPEN SESSION:** Don Cuskey and Bert Richard motioned to reconvene into Open Session. All present voting yes. Approved. The meeting was moved into open session at 8:45 p.m.
- XIV. ACTION:** No action was taken from closed session.
- XV. MEETING ADJOURNED:** Josh Estreen and Steve Bowman motioned to adjourn the meeting. All present voting yes. Approved. Meeting adjourned at 8:46 p.m.

Don Cuskey, Clerk