

**RICE LAKE AREA SCHOOL DISTRICT  
700 AUGUSTA STREET  
RICE LAKE, WI 54868**

**BOARD OF EDUCATION  
REGULAR SESSION  
Monday, October 8, 2018  
ADMINISTRATION BUILDING**

**MINUTES**

- I. **CALL TO ORDER:** The Board of Education of the Rice Lake Area School District met in regular session at 7:00 p.m. on Monday, October 8, 2018 in the Board Room of the Rice Lake Area School District Administration Building, 700 Augusta Street, Rice Lake, Wisconsin, with Keven Jensen, President presiding.
- II. **ROLL CALL:** Present - Board Members: Steve Bowman, Joshua Estreen, Abbey Fischer, Keven Jensen, Doug Kucko, Lorrie Parkman, Bert Richard, Bill Schmitzer, Gary Spear  
Absent- NA  
Others Present- Randy Drost, District Administrator;  
Student Representatives: Gabby Kucko
- III. **NOTICE OF POSTING:** President, Keven Jensen announced the Board hereby finds communication and public notice of the open meeting, as required by section 19.84 of the Wisconsin Statutes, had been properly given by the presiding officer's designee, Patrick Blackaller. Such a notice and agenda to the official newspaper, the Rice Lake Chronotype, to the Eau Claire Leader-Telegram, and to radio stations WJMC and WAQE, indicating the date, time, and place of the meeting and such notice was given more than 24 hours prior to the meeting.
- IV. **APPEARANCES:** Maite Oyarbide-Sanchez shared a thank you on behalf of herself and the girls' tennis team for the new lights on the tennis courts.
- V. **APPROVAL OF MINUTES [action]:** Abbey Fischer and Josh Estreen motioned to approve the regular session meeting minutes from Monday, September 24, 2018. All present voting yes. Approved.
- VI. **CONSENT AGENDA [action]:** Gary Spear and Doug Kucko motioned to approve the consent agenda. All present voting yes. Motion approved.
- A. Monthly Budget**
- B. Monthly Board Bills**
- C. Employment Resignations:**
1. Bob Lehman, Girls' Basketball JV2 Coach at RLHS
- D. Employment Recommendations:**
1. Patricia Dykstra, Title I Aide at Hilltop Elem.
  2. Jeanien Kohlmeyer, Title I Aide at Tainter Elem.
  3. Sheri Herrman, Paraprofessional at RLHS
  4. Steve Fisher, Baseball Head Coach at RLHS

**VII. COMMENDATIONS:**

**A. Staff Excellence Award:** This item was moved to the second board meeting in October.

**VIII. REPORTS:**

**A. BOE Finance Committee Meeting Update-Steve Bowman:** Steve Bowman and Bill Schmitzer motion to move the BOE Finance Committee Meeting Update to item A under reports. All present voting yes. Motion approved.

The BOE Finance Committee met on Monday, September 24, 2018 and Wednesday, October 3, 2018. On Monday, September 24, the committee discussed the pool project, tax levy and budget. They also discussed a request for a special education paraprofessional position and reviewed the Barron County Restorative Justice Program Community Outreach Worker Contract.

On Wednesday, October 3, 2018, the committee met in closed session to review a staff compensation request, reconvened into open session to discuss a request for special education paraprofessional positions, and reviewed high school and middle school band user fees. The committee also discussed the Warrbirds trailer title, charging students for attendance at athletic events, and cameras on school buses. The committee then reviewed an employee sick bank leave request, discussed the pool as well as the tax levy, annual meeting document, budget, tax and public depository resolution. They also reviewed and approved the monthly bills. Steve Bowman provided an update from both meetings.

- **Approval of Barron County Restorative Justice Program Outreach Worker Contract [action]:** Bill Schmitzer and Doug Kucko motioned to approve the School Community Outreach Program Agreement for 2018-2019. All present voting yes. Motion approved.

(Steve Bowman left the meeting at 7:11 p.m.)

**B. National School Lunch Week Oct. 15-19, 2018-Keven Jensen [action]:** Keven Jensen shared the proclamation for the National School Lunch Week. Gary Spear and Lorrie Parkman motion to approve October 15-19, 2018 as National School Lunch Week. All present voting yes. Motion approved.

**C. District Technology Update-Marty Helgeson:** Director of IT Services Marty Helgeson provided an update on district technology.

**D. BOE Public Relations Committee Meeting Update-Bert Richard:** The BOE Public Relations Committee met on Monday, October 8, 2018. The committee discussed social media and sports as well as school and community public relations. They also continued discussions on an outdoor LCD display and updates to the high school gym. Bert Richard provided an update from the meeting.

**E. BOE Policy and Legislative Advocacy Committee Meeting Update-second reading-Keven Jensen [action]:** The full board reviewed the following policies as a first reading on Monday, September 24, 2018. Abbey Fischer and Lorrie Parkman motion to approve the following policies as reviewed. All present voting yes. Motion approved.

- #361 Policy, Selection of Instructional Materials and Resources (review)
- #361 Rule, Procedures for the Selection and Reconsideration of Classroom Instructional Materials and Resources (revise)
- #361 Exhibit (1), Parent Letter on the use of Controversial Materials and Available Alternate Materials in the Classroom (revise) (~~recommend delete~~)
- #361 Exhibit (2), Request for Reconsideration of Instructional Materials (review)
- #361 Exhibit (3), School Response to Complaint (revise)
- #361 Exhibit (4), Checklist for School Media Advisory Committee’s Reconsideration of Instructional Materials-Fiction and Other Literary Forms (revise)
- #361 Exhibit (5), Checklist for School Media Advisory Committee’s Reconsideration of Instructional Materials-Nonfiction (review)
- #361 Exhibit (6), Recommended Instructional Material (new)
- #459 Policy, Animals on School Premises (revise)
- #459 Rule, Procedures for Live Animals on School Premises (revise)
- #459 Exhibit (1), Verification of Wellness and Consent for Animal on School Premises (revise)
- #459 Exhibit (2), Permission Form (revise)

Randy will rewrite Exhibit (1) of Policy #361, Parent Letter on the use of Controversial Materials and Available Alternate Materials in the Classroom.

**IX. INFORMATION:**

- A. Communications Committee Minutes:** The board reviewed the draft Communications Committee meeting minutes from Tuesday, September 25, 2018.
- B. WASB School Board Survey Tool:** The board was provided with information on a school board survey tool.
- C. Upcoming Meeting Schedule:** The Board reviewed a schedule of upcoming meetings/events.

**X. BOARD MEMBER SUGGESTIONS AND RECOMMENDATIONS:**

- The board was informed that this week is National School Board Week.
- Bert reminded the board that tomorrow is the Elks Bizology kick-off.
- Bert shared information on United Way.
- Bert shared information on the Wine and Beer festival to be held on October 17 sponsored by the Rice Lake Men’s Club.

**XI. STUDENT REPRESENTATIVE COMMENTS:**

- Abbey shared that clubs are coming together to organize a Feed my Starving Children food packing event in Rice Lake.

**XII. SUPERINTENDENT COMMENTS:**

- Randy shared information on the Empty Bowls event scheduled for November 1 at Rice Lake High School.

**XIII. MEETING ADJOURNED:** Doug Kucko and Gary Spear motioned to adjourn the meeting. All present voting yes. Approved. Meeting adjourned at 7:58 p.m.

Abbey Fischer, Clerk