

**RICE LAKE AREA SCHOOL DISTRICT  
700 AUGUSTA STREET  
RICE LAKE, WI 54868**

**BOARD OF EDUCATION  
SPECIAL SESSION  
Wednesday, August 24, 2016  
ADMINISTRATION BUILDING**

**MINUTES**

- I. CALL TO ORDER:** The Board of Education of the Rice Lake School District met in special session at 7:30 a.m. on Wednesday, August 24, 2016 in the Board Room of the Rice Lake Area School District Administration Building, 700 Augusta Street, Rice Lake, Wisconsin, with Keven Jensen, President presiding.
- II. ROLL CALL:** Present - Board Members: Tami Alberg, Steve Bowman, Keven Jensen, Doug Kucko, Bert Richard, Bill Schmitzer, Gary Spear  
Absent- Don Cuskey, Joshua Estreen  
Others Present –Randy Drost, superintendent
- III. NOTICE OF POSTING:** President, Keven Jensen announced the Board hereby finds communication and public notice of the open meeting, as required by section 19.84 of the Wisconsin Statutes, had been properly given by the presiding officer's designee, Randy Drost. Such a notice and agenda to the official newspaper, the Rice Lake Chronotype, to the Eau Claire Leader-Telegram, and to radio stations WJMC and WAQE, indicating the date, time, and place of the meeting and such notice was given more than 24 hours prior to the meeting.
- (Josh Estreen entered the meeting at 7:31 a.m.)
- IV. REPORTS:**
- A. BOE Curriculum Committee Update-Keven Jensen [action]:** On Monday, August 22, 2016, the BOE Curriculum Committee received information on Microsoft Office textbooks by Kelly Effertz-Orr, Business Education Teacher. The board reviewed estimates for the purchase of the textbooks.
- Bert Richard and Bill Schmitzer motion to approve the purchase of the following materials: Microsoft Office 365 for Word Comprehension; PowerPoint Advanced; Excel; Outlook; Access; and Corresponding Product Codes. All present voting yes. Motion approved.
- V. MEETING ADJOURNED:** Steve Bowman and Doug Kucko motioned to adjourn the meeting. All present voting yes. Approved. Meeting adjourned at 7:37 a.m.

Don Cuskey, Clerk