

**RICE LAKE AREA SCHOOL DISTRICT  
700 AUGUSTA STREET  
RICE LAKE, WI 54868**

**BOARD OF EDUCATION  
REGULAR SESSION  
Monday, May 14, 2018  
ADMINISTRATION BUILDING**

**MINUTES**

- I. **CALL TO ORDER:** The Board of Education of the Rice Lake Area School District met in regular session at 7:00 p.m. on Monday, May 14, 2018 in the Board Room of the Rice Lake Area School District Administration Building, 700 Augusta Street, Rice Lake, Wisconsin, with Keven Jensen, President presiding.
- II. **ROLL CALL:** Present - Board Members: Joshua Estreen, Abbey Fischer, Keven Jensen, Doug Kucko, Bert Richard, Bill Schmitzer, Gary Spear  
Absent- Steve Bowman, Lorrie Parkman  
Others Present- Randy Drost, District Administrator, Sarah Webber, student representative
- III. **NOTICE OF POSTING:** President, Keven Jensen announced the Board hereby finds communication and public notice of the open meeting, as required by section 19.84 of the Wisconsin Statutes, had been properly given by the presiding officer's designee, Patrick Blackaller. Such a notice and agenda to the official newspaper, the Rice Lake Chronotype, to the Eau Claire Leader-Telegram, and to radio stations WJMC and WAQE, indicating the date, time, and place of the meeting and such notice was given more than 24 hours prior to the meeting.
- IV. **APPEARANCES:** No appearances were made.
- V. **APPROVAL OF MINUTES [action]:** Bill Schmitzer and Gary Spear motioned to approve the regular session meeting minutes from Monday, April 23, 2018. All present voting yes. Approved.
- VI. **BOE COMMITTEE ASSIGNMENTS [action]:**
- A. **Designation of Committee Assignments:** Gary Spear and Doug Kucko motioned to approve the committee assignments. The Board unanimously approved the committee assignments.
- B. **Designation of OPEB Trustees:** Doug Kucko, Bill Schmitzer, and Gary Spear were designated as OPEB Trustees.
- VII. **CONSENT AGENDA [action]:** Doug Kucko and Bert Richard motioned to approve the consent agenda. All present voting yes. Motion approved.
- A. **Monthly Budget and Cash Reconciliation Report**
- B. **Monthly Board Bills**
- C. **Employment Resignations:**
1. Jean Swanson, School Counselor at RLMS, for retirement purposes, 28 years of service, effective June 7, 2018
  2. Ann Havel, School Psychologist, effective June 7, 2018

3. Sarah Flora, World Language Teacher at RLMS, effective June 8, 2018
4. Christine Fink, Warriorettes Head Coach
5. Cathy Jones Wolf, Warriorettes Assistant Coach

**D. Employment Recommendations:**

1. Patrick Swanson, .5 FTE Mathematics Teacher at RLHS; .5 FTE Special Education Teacher at Tainter Elem.
2. Taylor Willert, 8<sup>th</sup> Grade Social Studies Teacher at RLMS
3. Brandon Speros, Success Instructor at RLMS
4. Dave Heilman, Noon Playground Aide at RLMS

Bill Schmitzer requested clarification on why the 8<sup>th</sup> grade social studies teacher position is needed now. Josh Tomesh provided an explanation.

**VIII. COMMENDATIONS:**

**A. Staff Excellence Award:** Each month a staff member is nominated by the administrative team to be recognized for their excellence in the education of children in the Rice Lake Area School District. For the month of May 2018, the board recognized Dahlia Wigchers, Bilingual/ESL Aide at Hilltop Elem., and Emma Bauer, Bilingual Teacher at Hilltop Elem. Dahlia and Emma were presented with a plaque along with a Chamber certificate.

**IX. REPORTS:**

- A. 2018-2019 BOE Meeting Schedule-second reading-Keven Jensen [action]:** The board reviewed a revised draft of the 2018-2019 Board of Education meeting schedule. Bill Schmitzer and Abbey Fischer motion to approve the 2018-2019 Board of Education Meeting Schedule. All present voting yes. Motion approved.
- B. 2018-2019 Elementary Parent/Student Handbook-second reading-Bennett/Springer [action]:** On Monday, April 23, 2018, the board reviewed the 2018-2019 Elementary Parent/Student Handbook as a first reading. This is now going as a second reading. It was requested that Abbey Fischer be added into the handbook as clerk for the Board of Education and that links be added into the handbook linking directly to the necessary policies on the district website. Josh Estreen and Bill Schmitzer motion to approve the 2018-2019 Elementary Parent/Student Handbook as presented. All present voting yes. Motion approved.
- C. 2018-2019 RLHS Student Informational Booklet-first reading-Bergeron:** The BOE reviewed a draft of the 2018-2019 RLHS Student Information Booklet as a first reading. There was a request to revise the following: a typing error; include information on the new Technical College Course Program (Start College Now) policy as well as the Early College Credit Program policy; update the calendar; revise the information on bus conduct as well as harassment and bullying; and draft language to reflect the new grade advancement policy once finalized. This will go for board approval on May 29, 2018.
- D. 2018-2019 RLMS Student Handbook-first reading-Tomesh/Vlcek:** The BOE reviewed a draft of the 2018-2019 RLMS Student Handbook. Abbey Fischer and Gary Spear motion to table this item until revisions are made. This will go as a first reading on the May 29, 2018 Board agenda.

- E. Athletic Code of Conduct-first reading-Tim Lipke:** The board reviewed a memo from Athletic Director Tim Lipke and also reviewed a draft of the Athletic Code of Conduct as a first reading.
- F. Continuous Improvement Discussion-Randy Drost:** District Administrator Randy Drost discussed a book, titled, “How to Succeed with Continuous Improvement”. Randy will continue discussions on this book at the next Board of Education meeting and on how to utilize this concept going forward.
- G. BOE Finance Committee Meeting Update-Doug Kucko:** The BOE Finance Committee met on Friday, May 11, 2018. The committee reviewed the following: high school football helmets, middle school track position opening, college credit reimbursements, and a pool intergovernmental agreement. In addition, they received an update on the clinic, health insurance, budget and OPEB. The committee then convened into closed session to discuss a teacher contract offer. Doug Kucko provided an update from the meeting. The next meeting is scheduled for Thursday, May 24, 2018.
- H. BOE Public Relations Committee Meeting Update-Bert Richard:** The BOE Public Relations Committee met on Monday, May 14, 2018. The committee reviewed radio-advertising proposals, discussed a sign to go on the outside of the high school near the weight room entrance and discussed options for an outdoor LCD display. There was also discussion about the possibility of using paid advertising and business sponsorships to help with the cost of the sign as well as support from the Booster Club. The advertising and sponsorship options will be an action item for the full Board on May 29. Bert Richard provided an update from the meeting.
- I. Rice Lake Joint Pool Committee Meeting Update-Keven Jensen:** The Rice Lake Joint Pool Committee met on Monday, April 30, 2018. The committee discussed fundraising subcommittee progress, naming rights, and the community engagement process. They also reviewed design concepts and heard member comments. Keven Jensen provided an update from the meeting.
- J. BOE Policy and Legislative Advocacy Committee Meeting Update-first reading-Keven Jensen:** The BOE Policy and Legislative Advocacy Committee met on Monday, May 7, 2018. The full board reviewed the following policies as a first reading:
- #343.45 Policy, Technical College Course Program (Start College Now) (New)
  - #343.45 Rule, Procedures for Handling Course Applications through the Technical College Course Program (Start College Now) (new)

The committee is scheduled to meet again on Tuesday, June 12, 2018.

**X. INFORMATION:**

- A. Upcoming Meeting Schedule:** The Board reviewed a schedule of upcoming meetings/events.

**XI. BOARD MEMBER SUGGESTIONS AND RECOMMENDATIONS:**

- Bill Schmitzer commended the students and staff on all of the work completed for Community Service Day.

**XII. STUDENT REPRESENTATIVE COMMENTS:**

- Sarah Webber shared information about her part in painting at Hilltop Elementary as part of Community Service Day.
- Sarah shared that there is a soccer game tomorrow.
- She also shared this would be her last Board of Education meeting as she graduates from Rice Lake High School.

**XIII. SUPERINTENDENT COMMENTS:**

- District Administrator Randy Drost shared that the Blue Ribbon Commission on School Funding will hold a public hearing on Monday, May 21, 2018 at 1:00 p.m. at the Turtle Lake School District auditorium.

**XIV. MEETING ADJOURNED:** Abbey Fischer and Josh Estreen motioned to adjourn the meeting. All present voting yes. Approved. Meeting adjourned at 8:19 p.m.

Abbey Fischer, Clerk