

**RICE LAKE AREA SCHOOL DISTRICT  
700 AUGUSTA STREET  
RICE LAKE, WI 54868**

**BOARD OF EDUCATION  
REGULAR SESSION  
Monday, April 24, 2017  
ADMINISTRATION BUILDING**

**MINUTES**

- I. **CALL TO ORDER:** The Board of Education of the Rice Lake Area School District met in regular session at 7:00 p.m. on Monday, April 24, 2017 in the Board Room of the Rice Lake Area School District Administration Building, 700 Augusta Street, Rice Lake, Wisconsin, with Keven Jensen, President presiding.
- II. **ROLL CALL:** Present - Board Members: Joshua Estreen, Abbey Fischer, Keven Jensen, Doug Kucko, Bert Richard, Bill Schmitzer, Gary Spear  
Absent- Steve Bowman, Don Cuskey, Student Representative  
Others Present –Randy Drost, District Administrator
- III. **NOTICE OF POSTING:** President, Keven Jensen announced the Board hereby finds communication and public notice of the opening meeting, as required by section 19.84 of the Wisconsin Statutes, had been properly given by the presiding officer's designee, Patrick Blackaller. Such a notice and agenda to the official newspaper, the Rice Lake Chronotype, to the Eau Claire Leader-Telegram, and to radio stations WJMC and WAQE, indicating the date, time, and place of the meeting and such notice was given more than 24 hours prior to the meeting.
- IV. **APPEARANCES:** No appearances were made.
- V. **APPROVAL OF MINUTES [action]:** Gary Spear and Joshua Estreen motioned to approve the regular and closed session meeting minutes from Monday, April 10, 2017. All present voting yes. Approved.
- VI. **ELECTION OF OFFICERS [action]:**
  - A. **President:** Bert Richard and Bill Schmitzer nominated Keven Jensen. Doug Kucko and Gary Spear motioned the nominations be closed and a unanimous ballot be cast for Keven Jensen. All present voting yes. Keven Jensen was approved as president.
  - B. **Vice-President:** Doug Kucko and Bert Richard nominated Steve Bowman. Abbey Fischer and Doug Kucko motioned the nominations be closed and a unanimous ballot be cast for Steve Bowman. All present voting yes. Steve Bowman was approved as vice-president.
  - C. **Clerk:** Bill Schmitzer and Bert Richard nominated Don Cuskey. Doug Kucko and Gary Spear motioned the nominations be closed and a unanimous ballot be cast for Don Cuskey. All present voting yes. Don Cuskey was approved as clerk.
  - D. **Secretary/Treasurer:** Bert Richard and Josh Estreen nominated Doug Kucko. Gary Spear and Bill Schmitzer motioned the nominations be closed and a unanimous ballot be cast for Doug Kucko. All present voting yes. Doug Kucko was approved as secretary/treasurer.

Doug Kucko and Bill Schmitzer motioned to table E-I to the May 8, 2017 Board of Education meeting. All present voting yes. Motion approved.

- E. CESA #11 Representative:** Will be determined at the May 8, 2017 regular board meeting.
- F. Public Policy Correspondent-WI Association of School Boards:** Will be determined at the May 8, 2017 regular board meeting.
- G. District Representative to WASB Delegate Assembly:** Will be determined at the May 8, 2017 regular board meeting.
- H. Designation of Committee Assignments:** Keven Jensen requested preferences from BOE members. These will be confirmed at the May 8, 2017 board meeting.
- I. Designation of OPEB Trustees:** These will be appointed by the BOE Finance Committee. These will be confirmed at the May 8, 2017 board meeting.
- J. Appointment of Secretary-Board Minutes:** Bill Schmitzer and Doug Kucko motioned to appoint Peg Beyer as the secretary of board minutes. Bill Schmitzer and Abbey Fischer motion the nominations be closed and a unanimous ballot be cast for Peg Beyer. All present voting yes. Peg Beyer was approved as secretary for board minutes.

**VII. CONSENT AGENDA [action]:** Josh Estreen and Doug Kucko motioned to approve the consent agenda. All present voting yes. Abbey Fischer abstained. Motion approved.

**A. Employment Resignations:**

1. Matthew Mitchell, School Psychologist, effective June 8, 2017
2. Missy Sprenger, Special Education Teacher at RLMS, effective June 8, 2017

**B. Employment Recommendations:**

1. Sarah Theophanes, .67 FTE World Language Teacher at Rice Lake Middle School beginning with the 2017-2018 school year
2. Rebecca Fischer, 7<sup>th</sup> Grade Language Arts Teacher beginning with the 2017-2018 school year
3. Tyler Moore, Physical Education Teacher at Rice Lake High School beginning with the 2017-2018 school year
4. Daniel Buchmann, Technology Education Teacher at Rice Lake High School beginning with the 2017-2018 school year
5. Bennett McCann, Part-time Playground Aide at Tainter Elem.

**VIII. COMMENDATIONS:**

- A. RLASD Student Recognition:** Building principals and staff commended the following students and identified their areas of achievement for the month of April 2017.

Student	School	Grade	Parent(s)
Emily Scheu	Rice Lake Middle School	5	Sara and Jeremy Scheu
Nina Blake	Connections Program/RCS	12	Diane Blake and Nate Sprague
Wyatt Purintun	Tainter Elementary School	2	Erica Huber, mom; Brenda Jacobson, grandma
Weston Quinn	Haugen Elementary School	1	Lauren Quinn and David Westerlund
Brent Peters	Hilltop Elementary School	3	Sheila Albiston and Ryan Peters
Parker Bender	Hilltop Elementary School	K	Amanda Bender and Jerry Bender

**IX. REPORTS:**

**A. Money Smart Week Wisconsin-April 22-29, 2017:** The Wisconsin Department of Public Instruction proclaims April 22-29, 2017 as Money Smart Week in Wisconsin. Bill Schmitzer and Gary Spear motion to approve the proclamation. All present voting yes. Motion approved.

**B. School Nutrition Employee Week-May 1-5, 2017-Keven Jensen [action]:** The Wisconsin Department of Public Instruction proclaims May 1-5, 2017 as School Nutrition Employee Week. Bert Richard and Doug Kucko motion to approve the proclamation. All present voting yes. Motion approved.

**C. National Teacher & Staff Appreciation Week May 1-5, 2017-Keven Jensen [action]:** Keven Jensen shared the National Teacher & Staff Appreciation Week proclamation. Doug Kucko and Josh Estreen motion to approve the week of May 1-5, 2017 as National Teacher & Staff Appreciation Week. All present voting yes. Motion approved.

**D. Northern Lakes Regional Academy Update-Mark Beise/Randy Drost:** Mark Beise, Teacher at NLRA provided an update on the academy. In addition, the board reviewed the five year contract up for renewal.

- **Northern Lakes Regional Academy Contract-Randy Drost [action]:** District Administrator Randy Drost recommended revising the contract to be a one-year contract instead of the five-year contract. Gary Spear and Doug Kucko motion to approve the Charter School Contract as a one-year contract for 2017-2018. All present voting yes. Motion approved.

**E. Superintendent Observation Committee Update-Bill Schmitzer:** Bill Schmitzer reviewed the requested revisions to the current Superintendent Evaluation Timeline.

- **Superintendent Evaluation Timeline-Bill Schmitzer [action]:** Josh Estreen and Gary Spear motion to approve the revised Superintendent Evaluation Timeline as proposed by the committee. All present voting yes. Motion approved.

**F. BOE Buildings and Grounds Committee Update-Keven Jensen:** The BOE Buildings and Grounds Committee met on Monday, April 10, 2017. The committee discussed performance contracting; received an update on the five-year plan; and received an update on the swimming pool. Keven Jensen provided an update from the meeting. The next meeting is scheduled for May 25<sup>th</sup>.

**G. BOE Curriculum Committee Update-Keven Jensen:** The BOE Curriculum Committee met on Tuesday, April 18, 2017. The committee received a proposal from Middle School Principal Josh Tomesh on the fifth grade first day. The committee also viewed a marketing presentation by Board of Education Member Bert Richard and received a curriculum update from Director of Instruction and Learning Barb Sparish. The next meeting is scheduled for Tuesday, May 23, 2017.

- **Fifth Grade First Day-Keven Jensen [action]:** Bert Richard and Doug Kucko motion to approve the Fifth Grade First Day proposal for September 1, 2017. All present voting yes. Motion approved.

**H. BOE Policy Committee Update-First Reading-Keven Jensen:** The board reviewed the following policies as a first reading:

- #341 Policy, Basic Instructional Program

- #341 Rule, Elementary Time Allocation Requirements
- #343.4 Policy, Course Options Program
- #343.4 Rule, Procedures for Handling Course Applications through Course Options Program
- #351 Policy, Field Trips
- #351 Rule (1), Overnight Student Trips Sponsored or Authorized by the District
- #351 Rule (2), District Sponsoring and Authorizing Foreign Trips for Students
- #351 Exhibit (1), Parental Consent and Agreement for Foreign Travel
- #351 Exhibit (2), Memorandum of Understanding
- #351 Exhibit (3), Authorization for Medical Treatment on Student Trip
- #351 Exhibit (4), Field Trip Permission Form
- #442 Policy, Student Conduct
- #442 Rule, Student Code of Conduct

There was a suggested revision to Policy #343.4, Course Options Program. The next meeting is scheduled for Tuesday, May 9, 2017.

**X. INFORMATION:**

**A. 2017-2018 BOE Meeting Schedule:** Board members were given a draft board meeting schedule for 2017-2018. This will be an action item at the May 8<sup>th</sup> Board of Education meeting.

**B. Upcoming Meeting Schedule:** The Board reviewed a schedule of upcoming meetings.

**XI. BOARD MEMBER SUGGESTIONS AND RECOMMENDATIONS: NA**

**XII. STUDENT REPRESENTATIVE COMMENTS: NA**

**XIII. SUPERINTENDENT COMMENTS: NA**

**XIV. CLOSED SESSION:** Doug Kucko and Gary Spear motioned to move into Closed Session. All present voting yes. Motion approved. The meeting was adjourned into Closed Session at 8:30 p.m.

**XV. OPEN SESSION:** Bert Richard and Doug Kucko motioned to reconvene into Open Session. All present voting yes. Approved. The meeting was moved into open session at 8:50 p.m.

**XVI. ACTION:** No action was taken from closed session.

**XVII. MEETING ADJOURNED:** Gary Spear and Bill Schmitzer motioned to adjourn the meeting. All present voting yes. Approved. Meeting adjourned at 8:56 p.m.

Don Cuskey, Clerk