

**RICE LAKE AREA SCHOOL DISTRICT
700 AUGUSTA STREET
RICE LAKE, WI 54868**

**BOARD OF EDUCATION
REGULAR SESSION
Monday, January 8, 2018
ADMINISTRATION BUILDING**

MINUTES

- I. **CALL TO ORDER:** The Board of Education of the Rice Lake Area School District met in regular session at 7:00 p.m. on Monday, January 8, 2018 in the Board Room of the Rice Lake Area School District Administration Building, 700 Augusta Street, Rice Lake, Wisconsin, with Keven Jensen, President presiding.

- II. **ROLL CALL:** Present - Board Members: Joshua Estreen, Keven Jensen, Doug Kucko, Bert Richard, Bill Schmitzer, Gary Spear
Absent- Steve Bowman, Don Cuskey, Abbey Fischer
Others Present- Randy Drost, District Administrator

- III. **NOTICE OF POSTING:** President, Keven Jensen announced the Board hereby finds communication and public notice of the open meeting, as required by section 19.84 of the Wisconsin Statutes, had been properly given by the presiding officer's designee, Patrick Blackaller. Such a notice and agenda to the official newspaper, the Rice Lake Chronotype, to the Eau Claire Leader-Telegram, and to radio stations WJMC and WAQE, indicating the date, time, and place of the meeting and such notice was given more than 24 hours prior to the meeting.

- IV. **APPEARANCES:** No appearances were made.

- V. **APPROVAL OF MINUTES [action]:** Bill Schmitzer and Gary Spear motioned to approve the regular session and closed session meeting minutes from Monday, December 11, 2017. All present voting yes. Approved.

- VI. **CONSENT AGENDA [action]:** Gary Spear and Doug Kucko motioned to approve the consent agenda. All present voting yes. Motion approved.
 - A. **Monthly Budget**
 - B. **Monthly Board Bills**
 - C. **Employment Resignations:**
 1. Lynda Etlicher, Cook at RLMS, effective January 4, 2018 for retirement purposes, 18 years of service
 2. Heidi LaRose, Office Assistant to the Finance Department at the Administration Office, effective January 3, 2018
 3. Amy Ricci, Noon Aide at RLMS
 - D. **Employment Recommendations:**
 1. Courtney Holton, Noon Aide at RLHS
 2. Geri Wiesner, Noon Aide at RLMS
 3. Carol Willger, Kindergarten/Lunch/Playground Aide at Hilltop Elem.
 4. Karen Kay, Paraprofessional at RLHS
 5. Nick Merkt, Head Girls' Soccer Coach

COMMENDATIONS:

- A. RLASD Student Recognition:** Building principals and staff commended the following students and identified their areas of achievement for the month of January 2018.

Student	School	Grade	Parent(s)
Hudson Taylor	Haugen Elem.	2	Sarah Tubbs and Wayne Minkel
Dennis Myer	Rice Lake High School	10	Melissa Myer
Austin Jensen	Hilltop Elem.	4	Matt and Karla Jensen
Scott Gilbert	Rice Lake Middle School	8	Shawn and Rachel Gilbert
Kira Wendt	Tainter Elem.	3	Dale and Kim Wendt

- B. Staff Excellence Award:** Each month a staff member is nominated by the administrative team to be recognized for their excellence in the education of children in the Rice Lake Area School District. For the month of January 2018, the board recognized John Holec, Custodian at RLHS and Wayne Drost, Custodian Supervisor at RLHS. John and Wayne were presented with a plaque along with a Chamber certificate.

VII. REPORTS:

- A. Career Cruising Presentation-Bill Cutsforth/Elizabeth Antonson/Micaela Walters:** High School Tech. Ed. Teacher Bill Cutsforth along with HS students Elizabeth Antonson and Micaela Walters provided a demonstration using the Career Cruising software.
- B. Haugen Elem./Hilltop Elem. Building Goals and Data Review-Natalie Springer:** Haugen/Hilltop Elementary Principal Natalie Springer along with Hilltop Elementary Kindergarten Teacher Matt Ohlfs presented on building goals and data for Haugen Elementary and Hilltop Elementary.
- C. Northern Lakes Regional Academy Report-Mark Beise/Jeremy ‘Pete’ Peterson:** NLRA Co-Lead Teachers Mark Beise and Jeremy ‘Pete’ Peterson presented information on the NLRA contract renewal.
- D. Adult School Crossing Guard Recognition Week (Jan. 22-26, 2018)-Keven Jensen [action]:** The Board proclaimed January 22-26, 2018, as Wisconsin Adult School Crossing Guard Week. The following individuals were recognized as crossing guards: Roger Aderman, Eddie Apfel, James Hagen, Patricia Lefebvre, Carl Shultz, Lorraine Slack, and Tanya Triplett. Keven Jensen thanked these adult crossing guards for ensuring our students’ safety.

Josh Estreen and Gary Spear motion to approve January 22-26, 2018 as Adult School Crossing Guard Recognition Week. All present voting yes. Motion approved.

- E. Open Enrollment Space Limits Approval-Randy Drost [action]:** Administration recommended no space limits for regular education and shared the following information on specific special education spaces available for the 2018-2019 school year.
- **Early Childhood/4K Special Education:** No space available
 - **High Needs (significant and/or multiple handicapped) Grades K-age 21:** No space available

- **Cross Categorical (LD, EBD, OHI-dependng on services):**
 - **Grades Kindergarten-4:** No space available
 - **Grades 5-8:** No space available
 - **Grades 9-age 21:** No space available
- **Speech and Language:** No space available

Bill Schmitzer and Bert Richard motion to approve the recommendations of administration as provided. All present voting yes. Motion approved.

F. BOE DA Observation Committee Meeting Update-Bill Schmitzer: The BOE District Administrator Observation Committee met on Thursday, January 4, 2018. The committee reviewed the district administrator’s personal goals and action plans and reviewed the evaluation timeline. Bill Schmitzer provided an update from the meeting.

- **Review and Approval of DA Personal Goals and Action Plans [action]:** Gary Spear and Bill Schmitzer motion to approve the District Administrator Personal Goals and Action Plans as provided. All present voting yes. Motion approved.

G. BOE Finance Committee Meeting Update-Doug Kucko: The BOE Finance Committee met on Friday, January 5, 2018. The committee received information on clinic contracting and health insurance contracting. The committee also discussed a school resource officer; a potential Montessori addition; and a pool intergovernmental agreement. They also reviewed and approved the monthly bills. Doug Kucko provided an update from the meeting.

- **Approval of Pool Architect [action]:** Bert Richard and Josh Estreen motion to approve JLG Architects at the pool architect. All present voting yes. Motion approved.

H. BOE Compensation Committee Meeting Update-Randy Drost: The BOE Compensation Committee met on Monday, December 11, 2017. The committee discussed teacher negotiations. Randy Drost provided an update from the meeting.

I. BOE Buildings and Grounds Committee Meeting Update-Keven Jensen: The BOE Buildings and Grounds Committee met on Monday, December 18, 2017. The committee discussed the Boys and Girls Club; Jefferson Elementary; a 5-year plan; as well as middle school mechanical projects. In addition, the committee discussed district vehicles and received an update on the pool. Keven Jensen provided an update from the meeting.

J. BOE Curriculum Committee Meeting Update-Keven Jensen: The BOE Curriculum Committee met on Tuesday, December 19, 2017. The committee discussed Middle/High School Acceleration; received an update on the Academic Career Plan at RLHS; and discussed elementary literacy coaching. Keven Jensen provided an update from the meeting. The next meeting is scheduled for Tuesday, January 23, 2018.

K. Rice Lake Joint Pool Committee Meeting Update-Keven Jensen: The Rice Lake Joint Pool Committee met on Thursday, December 21, 2017. The committee reviewed a pool architectural proposal in closed session. Keven Jensen provided an update from the meeting.

L. BOE Policy and Legislative Advocacy Committee Meeting Update-second reading-Keven Jensen [action]: The board reviewed the following policies as a first reading on Monday, December 11, 2017. Gary Spear and Doug Kucko motion to approve the polices as presented. All present voting yes. Motion approved.

- #341.21 Rule (2), Physical Activity-revise
- #425 Policy, Full-time Public School Open Enrollment-revise
- #425 Rule, Full-time Open Enrollment Procedures-revise
- #470 Policy, Student Fees and Fines-revise
- #470 Exhibit, Student Fee Waiver/Reduction Request Form-new
- #751.1 Policy, Use of Alternative Vehicles to Transport Students –revise
- #751.1 Rule, Authorization of Alternative Vehicles and Drivers to Transport Students
- #751.1 Exhibit (1), Alternative Driver/Vehicle Authorization Checklist (Employee driver using a privately owned vehicle for student transportation)-new
- #751.1 Exhibit (2), Alternative Driver/Vehicle Authorization Checklist-new
- #751.1 Exhibit (3), Alternative Driver/Vehicle Authorization Checklist (Volunteer driver using a privately owned vehicle for no compensation)-new
- #751.1 Exhibit (4), Medical Opinion Verification of Fitness to Drive Vehicle to Transport Students-new

First Reading-Keven Jensen: In addition, the BOE Policy and Legislative Advocacy Committee met on Tuesday, January 2, 2018. The full board reviewed the following policies as a first reading:

- #154 Policy, Board of Education Legislative Program-revise
- #343.3 Policy, Enrollment and credit for middle school students taking high school courses-revise
- #343.3 Rule, Enrollment and credit for middle school students taking high school courses-revise
- #361 Policy, Selection of textbooks and other classroom instructional materials and resources-revise
- #361 Rule, Procedures for the selection and reconsideration of classroom instructional materials/resources-revise
- #361 Exhibit (1), Parent letter on the use of controversial materials available alternate materials in the classroom-review
- #361 Exhibit (2), Request for reconsideration of instructional materials-review
- #361 Exhibit (3), School response to complaint-review
- #361 Exhibit (4), Checklist for school media advisory committee’s reconsideration of instructional materials-fiction and other literary forms-review
- #361 Exhibit (5), Checklist for school media advisory committee’s reconsideration of instructional materials, nonfiction-review
- #683 Policy, Inventories/Asset Management-revise

The next BOE Policy Committee meeting is scheduled for Tuesday, February 13, 2018 at 5:30 p.m.

VIII. INFORMATION:

A. WASB Delegate Assembly Information and Convention Resolutions: The board reviewed the WASB Delegate Assembly information and convention resolutions.

B. Upcoming Meeting Schedule: The Board reviewed a schedule of upcoming meetings/events.

IX. BOARD MEMBER SUGGESTIONS AND RECOMMENDATIONS:

- The BOE retreat scheduled for Monday, January 22, 2018 will begin at 5:00 p.m.

X. STUDENT REPRESENTATIVE COMMENTS:

- Sarah congratulated Nick Merkt on his position of head soccer coach.
- The board will receive a future presentation on Imagination Library.

- Sarah thanked Mrs. Orr and Mr. Carr on their work with the internship program.

XI. SUPERINTENDENT COMMENTS:

- Randy shared that the student presentations were impressive.
- Randy hopes to have Mrs. Orr and Mr. Carr present on the internship program at a future meeting.

XII. MEETING ADJOURNED: Josh Estreen and Bill Schmitzer motioned to adjourn the meeting. All present voting yes. Approved. Meeting adjourned at 9:42 p.m.

Don Cuskey, Clerk